

Town of Bronson
Council Meeting
January 4, 2016 @ 7:00pm
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Mr. Warm, Mr. Bob, Curtis Stacy, Dennis Russell, Erik Wise, Susie Robinson, and Pamela Whitehead.

After the Prayer, Pledge and Roll Call Mayor Greenlee opened the meeting and welcomed everyone.

APPROVAL OF MINUTES:

A motion to approve the previous meetings Minutes from December 21, 2015 council meeting was made by Councilmember Roberts and a second from Councilmember Parks. Council voted, all in favor. Motion carried.

PUBLIC PARTICIPATION: NA

INFORMATIONAL ITEMS: NA

NEW BUSINESS:

The clerk presented the renewal of Neptune Contract, the cost is @ \$2000 per year for support and service. A motion was made by Councilmember Roberts to renew the annual contract with Neptune for 2016. A second was made by Councilmember Parks. A question from the audience was asked what Neptune was and what it was used for. Mayor Greenlee explained that the equipment is the handheld meter reading equipment. The contract is annually. The council voted all in favor. Motion carried.

Councilmember Parks discussed the meeting related to the MLK Event and wanted clarification on how the Town would participate. She brought up possible ideas of donating water, having a Town booth and also advertising the event on the Marquee. Councilmember Roberts stated advertising on the Marquee would be a great idea, and wanted to know what the booth would have. Councilmember Parks stated her idea was to have different BPR events and what sports are offered. The event will take place on Monday January 18th from 9am-2pm. A motion was made by Councilmember Roberts to have a booth up at the MLK event and showcase BPR and donate free water. A second was made by Councilmember Parks. No further discussion among the council. All council voted, all in favor. Motion carried. The road will be closed by the Town in front of the Health Department. A motion was made by Councilmember Edmundson to set a budget of \$200 for the MLK event. A second was made by Councilmember Parks. No discussion, the council voted all in favor. Motion Carried.

UNFINISHED BUSINESS:

1st reading of Ordinance 2016-01, regarding Animal Control was read by Mayor Greenlee for the record. A motion to accept ordinance 2016-01 was made by Councilmember Roberts. A second was made by Councilmember Hunt. A call for discussion was made. Council voted, all in favor. Motion Carried.

Mr. Warm added that on the actual copy of the ordinance, that will be adopted after publication, please note the first reading and the date.

PUBLIC PARTICIPATION:

Elizabeth Edwards, address on Stephens street approached the podium to discuss with the council the extreme problem with the dogs in her neighborhood. She stated she felt concerned because the number of animals that can be kept on a residential lot was not stated. In addition she wanted to know if it was a violation to keep animals on chains, without shelter. She stated that several dogs in her backyard have no shelter. She also wanted to know, who was to be called with a complaint when the Town is closed. Mayor Greenlee stated that the Sheriff's office could be called with a complaint. She wanted to know if cooperation with the Sheriff's office has been established as, she stated they will not respond to complaints. Mayor Greenlee stated that he would give the Sheriff's office contact information on who to reach.

Councilmember Edmundson, stated that he felt that there was no way to enforce these issues. He stated that if certain complaints were called in how would the Town enforce these issues.

Public Works director Erik Wise approached the podium and stated that under the current ordinance that paperwork should be brought in yearly. If the dog does not have a tag, the animal would be sent to the pound.

BRONSON PARKS AND RECREATION:

Parks and Rec director Cutis Stacy approached the podium to update the council on Basketball. He stated the Town will have three or four hosting and invited the council to come out and help. That this year we have around 5 teams.

FIRE DEPARTMENT:

Fire Chief Dennis Russel approached the podium to give the council an update on the broken engine. He stated the truck would be ready for pick up soon and the good news was that the oil did not damage the radiator. The total cost will be \$2286.97 for the repair. He provided the council with a copy of the bill.

PUBLIC WORKS:

He stated that Public Works would be repairing and cleaning up around the Health Department.

BUILDING & ZONING:

Nothing, it was decided if he doesn't have anything on the agenda then should not have to come all the way over to the meeting.

ATTORNEY REPORT:

CLERK REPORT:

Nothing to add

INFRASTRUCTURE COMMITTEE:

- 80th street is still being paved.

INDUSTRIAL DEVELOPMENT COMMITTEE:

Will be contacting the committee about conducting a meeting.

CEMETERY COMMITTEE:

The next meeting will be Feb 16th.

COUNCIL REPORT:

- Councilman Aaron Edmondson
- Mayor Bruce Greenlee
- Vice Mayor Beatrice Roberts- asked what time the doors were actually open and close the doors. The doors are opened at 7am and closed at 5pm.
- Councilmember Katie Parks- mentioned that work would start on the Blueberry Festival soon and welcome feedback and ideas.
- Councilmember Jason Hunt

Review & Pay Bills

Councilmember Roberts had a few questions about the bills that were paid, after explanation of the charges, a motion was made to pay the bills by Councilmember Roberts and second was made Councilmember Parks. The council voted, all in favor. Motion carried.

ADJOURN

After no other issues a motion was made by Councilmember Roberts to adjourn the meeting.

Town of Bronson
Council Meeting
January 19, 2016 @ 7:00pm
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Erik Wise, Dennis Russell, Mr. Bob, Councilmember Edmundson, Councilmember Parks, Councilmember Roberts, Councilmember Hunt, Mayor Greenlee, Mr. Warm, Curtis Stacy, Susie Robinson and Pamela Whitehead.

After the prayer, pledge and roll call the meeting was called to order by Mayor Greenlee who welcomed everyone. He opened the meeting at that time.

APPROVAL OF MINUTES:

The minutes from the January 4, 2016 council meeting were presented. A motion to approve the minutes from the January 4th council meeting was made by Councilmember Roberts, with a second from Councilmember Edmundson. Council voted, all in favor. Motion Carried.

PUBLIC PARTICIPATION:

INFORMATIONAL ITEMS:

The clerk present information to the council for the Levy County Schools Foundation, 2016- Denim & Diamonds Stars Gala. Saturday February 20, 2016 @ 6pm. Tickets are \$50 each. If you are interested please let me know. RSVP needs to be returned by 2/05/2016.

NEW BUSINESS:

Mayor Greenlee presented information the School Board may possibly deed some Cemetery land to the Town. The Property Appraisers website identifies the Town as owning the Cemetery. Mayor Greenlee states the property was assumed by maintenance most likely. He stated that this was a very preliminary but needed a motion from the council to move forward with any issues that might arise. A motion to move forward and look further into this matter. A motion was made by Councilmember Parks to research and find out information regarding the land. A second was made by Councilmember Roberts. No further discussion. Council voted. Motion Carried.

The regular Council meeting will now close and the Quasi-Judicial Hearing will not begin. Mr. and Mrs. Guzman approached the podium regarding action 16-01, a Rezoning Petition for land they are interested in purchasing at NE 90th Ave and State Road 24. The party is interested in turning the property into commercial property for a store and deli market. Some discussion regarding where the property actual was took place among the council members and various members from the audience. After it was settled where the location actually was the Guzman answered questions from the council. Mayor Greenlee asked if the party would be willing in the future if need arose to allow a 60 foot

easement to be developed by the Town of Bronson. Mr. Warm to clarify if notices had been sent out to the adjoining land owners. He also wanted to know if the abutting municipalities should be notified. Mr. Bob stated no not in this instance. The adjoining property where notified and not response were received back. The mayor also called for comments from the audience. No comments came from the audience. Councilmember Edmundson asked for clarification if the whole property would be rezoned or only the anticipated commercial property. It was stated that the whole property would be re-zoned. A motion was made by Councilmember Parks to allow the property to be changed to commercial zoning. A second was made by Councilmember Edmundson. The mayor called for discussion. The council voted. Motion carried.

The Quasi-Judicial Hearing will now close and the regular council meeting will re-open.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS AND RECREATION:

The clerk gave a quick update on BPR, stating the basketball hosting was a success and registrations are now being taken for spring sports.

FIRE DEPARTMENT:

Chief Dennis Russell had nothing to present but asked Attorney Warm about the results from his conversation with IT Nick Durham regarding the email issue. It was decided that email addresses are not needed for the FF.

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

CLERK REPORT:

INFRASTRUCTURE COMMITTEE:

INDUSTRIAL DEVELOPMENT COMMITTEE:

A meeting will be scheduled at a convenient time.

CEMETERY COMMITTEE:

A meeting will take place on February 16 @ 6pm.

COUNCIL REPORT:

- Councilman Aaron Edmondson- stated that event could only be a success if proper planning was done.
- Mayor Bruce Greenlee- the Mayor wanted to say the MLK was a success an issued a challenge everyone to put some real thought into the event and grow the event. A possibility is to partner with the other cities to really make this event a success. Mayor Greenlee also thanked the Fire Department for the truck in the parade. Mayor Greenlee also announced and congratulated Mr. Curtis Stacy for becoming the new Head Football Coach at BMHS. He feels this is an opportunity to merge BPR and BMHS to share knowledge and experiences with the BPR players and parents.
- Vice Mayor Beatrice Roberts – Councilmember Roberts stated it was refreshing to see the new principal and his family out in the community at the MLK event, and thank you to Coach Uncle for his help with the event.
- Councilmember Katie Parks- stated she felt the MLK event while small was successful and she feels it will grows as the Town continues to grow. She also stated a BB Festival meeting will be held on 2/8/16 at 5pm at the Dogan Cobb Building.
- Councilmember Jason Hunt

ADJOURN

With no other business the meeting was adjourned.

Attested:

Bruce Greenlee, Mayor

Pamela Whitehead, Town Clerk

Town of Bronson
Council Meeting
November 7, 2016 @ 7:00 P.M.
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Mr. Warm, Erik Wise, Curtis Stacy, Dennis Russell.

After the Prayer, Pledge and Roll Call, Mayor Greenlee opened the meeting and welcomed those in attendance.

SPECIAL PRESENTATION: Chief Russell presented a 50/50 check to Aimee Smith for the Little Eagles Volunteering Year round committee service made up of BPR children and parents. The money will be used for their food drive benefiting children at BES.

APPROVAL OF MINUTES:

Approval

A motion to approve the minutes from the September 19, 2016 Final Council Meeting was made by Councilmember Katie Parks and a second from Vice Mayor Roberts. No further discussion. Motion Carried.

PUBLIC PARTICIPATION:

INFORMATIONAL ITEMS:

The clerk reminded the council of the upcoming Veterans Parade and Ceremony Reminder, taking place on November 11, 2016 @ 11am. The clerk encouraged all to attend. Vice Mayor Roberts asked for participation from other committees. Councilmember Parks asked the council if they would be available to participate.

NEW BUSINESS:

Mayor Greenlee moved on the new business and the first item being Employee Compensation for new Fiscal year. The Mayor opened the topic for discussion and decision. The council discussed among themselves the options. Vice Mayor Roberts pointed out that a cost of living and an incentive raise are two different things. Councilmember Edmundson made a motion to increase each employee's base pay by 3% to reflect a cost of living increase, with a second by Councilmember Parks. No further discussion. Council voted 3:2. Motion Carried.

Mayor Greenlee explained his idea for improving the water flow on Oak Street. The Mayor asked the council for permission to allow the Clerk to draft a letter to Mr. Moody regarding possible retention pond site. The letter would ask the County to donate the small parcel of land adjacent to Oak Street to build in the future a retention pond in order to redo the road. A motion to allow the Clerk to write a letter to ask the County Commissioners if they would consider donating the small parcel of land to the Town was made by Councilmember Parks, with a second from Councilmember Hunt. No further discussion, Motion Carried.

The Clerk asked the Council to set date and time for Thanksgiving lunch. The date and time was decided to be on November 22, 2016 at 12pm. The lunch will be pot-luck style as usual.

The Clerk explained why the Town needed to have a Community Action Task Force Members require to apply for a CDBG. The members must be formally appointed by the Council. The Mayor read the names of the members that agreed to participate in the year's committee. The members will be:

- Lilian McClendon
- Edith Brown
- Joe Conner
- Cerise Smith
- Rebecca Hood
- Jerry Mongo
- Anthony Thomas
- Sherrie Schuler

A motion to accept the members as presented to the Council was made by Vice Mayor Roberts, with a second by Councilmember Edmundson. No further discussion. Motion Carried.

UNFINISHED BUSINESS:

Councilmember Parks brought up the topic of Council Benefits. Her plan is to discontinue the Town paying for the Health, Dental, and Life Insurance, but still allow the Council the option of paying for their own benefits. She stated that the money could be used for savings to hire another employee or give raises in the Fire Department. She stated that she feels the benefits are excessive for a "part-time employee", even though there are not considered part time. The Council continued to debate and discuss among themselves the pros and cons of giving up their employees. Councilmember Parks stated that the employees need help, however many members of the council disagreed with the need for another employee. Mayor Greenlee wanted to end the discussion as it was becoming non-productive. Councilmember Parks made a motion to cut the council benefits for the council and hire a full time employee. The motion died for a lack of a second. The Mayor wanted to move on to the next agenda item.

PUBLIC PARTICIPATION:

Mr. Elijah Williams approached the podium to make the council aware of his feelings regarding his opinion towards various business that is happening within the Town. He also stated he felt the cemetery are not being maintained as it should be done. He also feels that he should be allowed to come up to the council meeting to speak his mind as he sees fit. The Mayor addressed his concerns as best he could. The Mayor moved onto the next items on the agenda.

BRONSON PARKS & RECS:

BPR director Curtis Stacy approached the council to give updates on the various sports happening within BPR, as well as improvements that are going on as a result of the FRDAP grant. He mentioned a problem with the lighting on the soccer field and stated that someone will come out and take a look at the problem.

FIRE DEPARTMENT:

Chief Russell approached the council and explained the need for computers in the Fire house. He presented the council with a quote to purchase the needed computers. He explained that currently there are five people in the fire one program and they need the computers to complete their training. The quote is to replace three computers. Vice Mayor Roberts wanted to know if we have a contract in

place, that the staff will not go anywhere for a period of time. He stated that this contract is in the works currently. Vice Mayor Roberts made a motion to allow Dennis to work with Mr. Warm to develop a binding service contract, a second was made by Councilmember Parks. Motion Carried. Vice Mayor Roberts made a motion to allow Dennis to purchase the computers for the fire station according the quote, a second was made by Councilmember Parks. Motion Carried.

PUBLIC WORKS:

Councilmember Edmundson just wanted to mention how well the tree trimming is going and how nice it looks.

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- Final steps to LAP Certification and the SCOP bid will be advertised soon. Mayor Greenlee brought up some additional fees that the Town may be responsible for depending on the condition of the road.

Industrial Committee-

Cemetery Committee- Meeting will be November 15, 2016.

COUNCIL REPORT:

Councilmember Aaron Edmondson- wanted to know if a gate would be put up to block of the entrance on off Main Street into the park, which was created when Verizon built the tower. A motion to allow Curtis Stacy to look into the gate and what would be needed to close off this entrance was made by Vice Mayor Roberts, a second was made by Councilmember Parks. Motion Carried.

Councilmember Katie Parks- Just wanted to thank everyone that participated in the Trunk or Treats and thanked the employees for their hard work during the event.

Vice Mayor Beatrice Roberts- Thanked everyone that participation in the Trunk or Treat event. She wanted to know about the temporary helper that was working. The Council gave permission to use temporary help when needed. She requested that Council needs to be informed by text when a temporary worker will be working within the Town.

Councilmember Jason Hunt- wanted to know how the sign issue was going. Mayor Greenlee stated that he needed to get with Clerk on an advertising. He stated that Mr. Rowe would be interested in completing the signs. The Mayor stated that Jason could put that item on the agenda.

Mayor Bruce Greenlee- the Mayor apologized for missing the Trunk for Treats event. He thanked everyone for their participation in the event.

REVIEW AND PAY BILLS

A motion to pay the bills was made by Councilmember Parks with a second from Vice Mayor Roberts. No further discussion. Motion Carried.

AJOURN

With no further business to discuss the meeting was adjourned at 8:00pm.

Attest:

Bruce Greenlee, Mayor

Pamela Whitehead, Town Clerk

Town of Bronson
Council Meeting
November 21, 2016 @ 7:00 P.M.
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Mr. Warm, Mr. Bob, Curtis Stacy and Dennis Russell.

After the Prayer, Pledge and Roll Call, Mayor Greenlee welcomed everyone to the meeting.

STUDENT OF THE MONTH:

The students of the Month were not present at this meeting to receive their certificates.

APPROVAL OF MINUTES:

A motion to approve the minutes from the November 7, 2016 Council Meeting was made by Councilmember Parks, a second was made by Vice Mayor Roberts. No further discussion, Motion Carried.

PUBLIC PARTICIPATION:

Skip McCall with WCA was unable to make the meeting due to illness. He wanted to thank the Town for continuing to be a valued partner. He also wanted to highlight the events that WCA has sponsored.

INFORMATIONAL ITEMS:

NEW BUSINESS:

Mr. John Meeks approached the podium to inform and ask the Council for their support for the Wreaths across America program. The program will be held on December 17, 2016 @ 11am, at which time wreaths will be placed on the graves of deceased Veterans. He ask the Council for permission to place wreaths in the Jim Milton Cemetery. He said that a donation would be appreciated, but is not necessary. Vice Mayor Roberts asked if wreaths would be placed in the Old High School Cemetery as well. John responded that the graves in that cemetery are not well marked and we cannot be certain which are Veterans and which are not. He says in the future the plan is to identify those Veterans as well. A motion to allow the Am vets to place wreaths on the Veterans graves at Jim Milton, a second was made by Councilmember Parks. No Further discussion. Motion Carried.

The Clerk informed the Council of the Neptune Maintenance & Software Agreement, at a cost of \$1,010.00. A motion to accept and renew the contract was made by Vice Mayor Roberts, a second was made by Councilmember Parks. No further discussion, Motion Carried.

The Clerk informed the Council of the Business Information Systems Digital Contract, at a cost of \$1,150.00, a motion to accept and renew this contract was made by Councilmember Parks. No further discussion. Motion Carried.

The Clerk brought up the Annual Bonus that is received by the Council, Town Employees, Mr. Warm, Mr. Bob and the Fire Chief. The Clerk stated that it was brought up in this meeting as next month's meetings will be busy. A motion to keep the annual bonus as is and to distribute this bonus was made by Vice Mayor Roberts, a second was made by Councilmember Hunt. No further discussion, Motion Carried. A questioned was asked if the Council would receive the annual onus as well. It was stated that yes Council gets this bonus also.

The Mayor opened the discussion regarding the Welcome to Bronson signage that needs to be replaced. Councilmember Hunt brought up this item and wanted to know what would be done regarding this. The Council discussed the various options among themselves. A motion to get bids on getting the Town of Bronson signs redone, with a second by Councilmember Hunt. No further discussion, Motion Carried.

Mayor Greenlee closed the regular Council Meeting and opened the Quasi-Judicial Hearing.

Mrs. Harper approached the podium to discuss her reasons for wanting a Quasi-Judicial Hearing- for Special Exception. Mrs. Harper is asking the Council for permission to place a tiny house in her yard in order to give her children the main house. She states that she has medical concerns that require her to have help in caring for yard and home. She is stating she would like to have a trailer for at least a year in order to get help. The council voiced their concerns regarding her exception. The Council listened to the recommendations of Mr. Bob, he stated that he feels the request is warranted. Mr. Bob read the requirements that must be meet in order for the request to be approved. The council discussed the request and concerns surrounding the request. Councilmember Edmundson made a motion to allow Mrs. Harper six months, partly due to the fact that are others in the Town have this same set up and have been allowed to continue with this. A second was made by Councilmember Parks. No further discussion. Motion Carried. Mrs. Harper will let Mr. Bob know when she is ready to start the 6 months' time period. The vote was 4:1.

Mayor Greenlee closed the Quasi-Judicial Hearing and the regular Council meeting will re-open as scheduled.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

Mr. Williams praised Councilman Edmundson's desire to offer help to Mrs. Harper's situation.

Chris Smith & Lou Newman with Likwood Communications approached the podium to explain their Fiber Optic Internet. They are looking into expanding to cover area into Bronson. They explained the process and how it would benefit the Town. Mayor Greenlee asked if any municipalities have agreed to participate in this venture. They stated they are just beginning the process by talking and getting the word out. Information can be found at bronsonfiber.com. He stated that have already have done worked in Citrus counties. The council and members of the audience discussed the pros and cons of the fiber optic network. They stated that at this time they are not looking for anything from the Town. At this point their presentation was for informational purposes only.

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

Chief Dennis Russel approached the podium to address the Council regarding a quote from Action Gator Tire. The tires currently on the truck are 16 years old and need to be replaced the cost of \$3482.56 for eight tires for the rear of the truck. A motion to accept and approve this quote was made by Councilmember Parks with a second from Councilmember Hunt. No further discussion. Motion Carried.

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- Mayor Greenlee brought up the problem of having an inspector on the SCOP grant. The inspector cannot be the same as Mittauer. The council discussed various options and what qualifications this person would have. After some discussion from the Council the clerk was directed to find out from the State if any certain qualifications are needed. A motion to place an advertisement for bid to get someone to be an inspector on this job by Councilmember Hunt, with a second from Councilmember Edmundson. No further discussion. Motion Carried. The Mayor stated he would assist in developing an accurate advertisement for bid.

Industrial Committee-

Cemetery Committee- Another meeting will be set up. Mr. Elijah informed the Council that the book with names is not updated and needs replaced. He also stated that the glass needs to be replaced on the board.

COUNCIL REPORT:

Councilmember Aaron Edmondson- He wanted to know what the specifics from the auction were. The Clerk stated she did not have the information on hand but would email the information to the council.

Councilmember Katie Parks- Only wanted to wish everyone a Happy Thanksgiving.

Vice Mayor Beatrice Roberts- Only wanted to clarify the Water Bills and what the cutoff date would be.

Councilmember Jason Hunt-

Mayor Bruce Greenlee-Only wanted to wish everyone a Happy Thanksgiving

AJOURN

With the no further business the meeting was adjourned at 7:58pm.

ATTEST:

Pamela Whitehead, Town Clerk

Bruce Greenlee, Mayor

Town of Bronson
Council Meeting
December 5, 2016 @ 7:00 P.M.
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Attorney Warm, Erik Wise, Curtis Stacy, Dennis Russell, Pamela Whitehead. Absent: Susie Robinson.

After the Prayer, Pledge and Roll Call, Mayor Greenlee opened the meeting and welcomed all those who were in attendance.

APPROVAL OF MINUTES:

A motion for the approval of the minutes from the November 21, 2016 Council Meeting was made by Councilmember Parks, with a second from Vice Mayor Roberts. No further discussion, **Motion Carried.**

PUBLIC PARTICIPATION:

INFORMATIONAL ITEMS:

The clerk informed the Council of WCA's offer to sponsor a Christmas gathering for Town Employees: Proposed Date and Time, December 19, 2016 @ 6pm. The Council agreed to have the gathering before the council meeting at 6pm. If people would like to participate they can bring a gift to play.

NEW BUSINESS:

Mr. Fred Fox approached the podium to address the council regarding the First Public Hearing regarding CBDG Grant that the town is interested in applying for. He explained that the date of February 16, 2017 as the date the CDBG grant applications will be due for this cycle. The Town is eligible for \$650,000 of grant monies. He explained the four categories and what each would mean for the Town. He explained the income requirements and what each category income requirement was. He explained to the council the income required for each household, he explained that once the direction was given by the council Fred Fox enterprises would do surveys and determine if the residents meet the income requirements. This information will be used to determine which area of the Town would be eligible for the grant funding. Mr. Fox explained the grant submission process and what the next steps would be for the Town. He explained that the grant is basically a score, re-score process with a potential for 1000 points total. The highest points would be awarded first and so forth down the line. Mr. Fox explained that most of the applications that were submitted last funding cycle were approved. The thought and hope is that with this new cycle there will not be as many submissions, so that the chance of getting approved without a match or shovel ready will be good this cycle. Mr. Fox explained the purpose of the CATF committee and the income requirements for that committee. He stated that the CATF did not meet the income requirement to receive the 10 points for the CATF committee. He called for questions from any of the commissioners or audience members. There were no questions up to this point in his presentation. He stated that even though we do not get the 10points there is still a chance to get funded, as one community they helped last year did not meet the criteria for the CATF and was

still funded. He stated the council has two options, one being to move forward with the application knowing we will not get the 10points or to re-appointment CATF members and do everything over again, keeping in mind the time frame we have to work with. The council voiced their opinion and wanted to continue with the application since we had already come this far. He explained the project that was developed with help from Mittauer, He restated the need for the community to have an income of 51% low to moderate income. He wanted to be sure the Council was aware, if the recipient meets the income criteria, the sewer line will be hooked up to their home, and their septic tank will be crushed and filled. If the resident does not meet the criteria they will be responsible for paying the cost of hooking up the sewer from the home to the stump out at the road. He wanted council to understand that if the resident does not want sewer, the Town will need to enforce the ordinance that states "if sewer is available then the resident must hook up to it". He stated that the council would need to committee to hooking up those that qualify and explaining to those who do not qualify why they have to pay an additional cost. He stated the CATF on a 4:3 vote, voted to recommend sewer expansion for the grant project. Erik approached the podium and explained to council which areas were going to be targeted. Some discussion among the council about the number of hook-ups and which areas would be better. Mr. Fox wanted to stress to that this program is income driven, and that low to moderate incomes will be beneficiaries. Mr. Fox stated that at this point permission and direction is needed to continue with the application process. He explained that work would need to be done at the WWTP, in order to benefit the 75 households as required by the grant. A motion to was made by Vice Mayor Roberts for the "development of a CDBG application for the sewer system, with the understanding being extension and hook-ups being the primary project, with some improvements at the Waste Water Treatment Plant" as explained by Mr. Fox, with a second from Councilmember Hunt. No further discussion, **Motion Carried**. With no questions the Mayor closed the Public Hearing.

Mr. Fred Fox explained the Fair Housing Workshop regarding CBDG Grant. He explained that points are received for the application by conducting a fair housing workshop. He stated in the information presented is based on the Federal Fair Housing Act. The Fair Housing Act prevents discrimination based on many criteria including: age, race, gender, religion, disability, and family status, ext. Actions prohibited include the refusal to rent, sell, or allow housing based on the protected classes. The packet of information is available to file a claim or send a complaint. After explaining the Fair Housing, Mr. Fox concluded his presentation.

Councilmen Edmundson wanted to discuss the items sold at County Auction. He stated that he reviewed the list of items that were sold at the auction. He stated that it made no sense to sell the Dump Truck that was good and did not make enough to fix the dump body on the other truck. The Mayor stated that the truck was a danger, it had some serious issues. He stated that the fact that no one has their CDL was an issue. With no further comments the matter was closed and the Mayor moved on with the agenda.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

Park and Rec Director Curtis Stacy presented a quote for updating and replacing lighting in the Park that effects the Soccer and Flag Football Field. He stated that the lights are at least 15 years old and have a long useful life. Erik stated that some of the cost is the ballast for the lights also. A motion to allow Vintage Electric to come out and replace the lights as noted in the quote was made by Vice Mayor Roberts, with a second from Councilmember Hunt. No further discussion, **Motion Carried**. Mr. Stacy invited the Council to the BPR Fall Sports Awards Saturday December 17, 2016, BMHS @ 2pm.

FIRE DEPARTMENT:

Fire Chief Dennis Russell approached the podium to invite the Council to the Fire Banquet that will be held on Monday December 12, 2016, at 7:00pm.

PUBLIC WORKS:

Public Works Director introduced Mr. Murns from Rural Water, who explained the Water and Wastewater Rate Study (this will include the need to charge other departments for their water usage, the need for tampering fees, water reinstatement fees, and issues regarding churches. Mr. Murns from Rural Water explained the process and what was found. The results from the study basically found that the Wastewater rates are too low to sustain the WWTP and the need to raise rates in order for the WW department to operate without the Water Department having to sustain the WW side of operation. He explained that these types of studies are conducted free to the members of Rural Water. The Clerk provided a copy of the amortization schedule for the USDA loan and the amount of money that will need to be set aside for each payment. Rates will need to be increased in order to pay back this debt. He stated that one problem is that the Water/Wastewater is combined and this makes it difficult to see what is coming in for each side. *Pamela to speak with auditor, JUS and QuickBooks to break out operations*. He stated that a tried rate structure to increase revenue over three year increase. He stated that the issue is if you do not something the WW will not be able to continue to operate. He says currently funds that should be set aside are being used to pay for the operation of the Waste Water. He stressed the importance of not incurring any more debt. He stated that the Town will need to play catch up in order to reach our goal.

The need to set aside for future loan payments and permission to transfer a set amount each month from Water Revenue to the savings account. This item was tabled until the next meeting so that Council can review this information. The Clerk stressed to the council the need to raise rates in order to set aside money to continue to make the USDA payments.

Erik presented the Valve Insertion Quotes. He stated that the need for the Park, Town Hall, Fire and Library to pay their own water bills. He stated that the area churches are lax in paying on time. He also wants to get direction on tampering fees. The Mayor directed Erik to bring back detailed fees and developed to the next Council Meeting so that an ordinance can be drafted. He stated the Valve Insertion quotes are coming back and we need to two live valve insertion. One on 337 which is a 2inch valve, and one for the hydrant that is leaking at the Elementary School. A motion to allow the valve insertions to be done based on the lowest quote cost was made by Vice Mayor Roberts, and a second from Councilmember Parks. No further discussion, **Motion Carried**. He also stated that the low flow meter at the Sheriff's office is stuck and will need to be replaced, it thinks the cost is around \$3500, to get a new 4inch compound meter. He will try to have it repaired and rebuilt before purchasing a new meter.

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

- Infrastructure Committee- nothing
- Industrial Committee- nothing
- Cemetery Committee- nothing

COUNCIL REPORT:

Councilmember Aaron Edmondson-nothing
Councilmember Katie Parks-nothing
Vice Mayor Beatrice Roberts-nothing
Councilmember Jason Hunt-nothing
Mayor Bruce Greenlee-nothing

The council wanted to wish everyone a Merry Christmas

AJOURN

With no further items to discuss the meeting was adjourned at 8:10PM.

ATTEST:

Beatrice Roberts, Vice Mayor

Pamela Whitehead, Town Clerk

Town of Bronson
Council Meeting
December 19, 2016 @ 7:00 P.M.
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Dennis Russell, Attorney Warm. Absent: Erik Wise, Curtis Stacy, and Councilmember Aaron Robinson.

After the Pledge, Prayer and Roll Call Mayor Greenlee called the meeting to order.

STUDENT OF THE MONTH:

- Yaniel Rodriguez—BMS
- Alyssa Strickland-BHS

The students did not attend the meeting in order to be honored.

APPROVAL OF MINUTES:

A motion to approve the minutes from the December 5, 2016 Council Meeting was made by Councilmember Parks, with a second from Vice Mayor Roberts. Motion Carried.

PUBLIC PARTICIPATION:

Mr. Elijah Williams approached the podium to thank the Council, the Mayor and Erik of the work they had done at the Jim Milton Cemetery.

INFORMATIONAL ITEMS:

Councilmember Jason Hunt spoke about the Invitation to the Mural Signing by Artist Ed Rowe, Friday December 23, 2016 @ 4:30 Bronson Ace Hardware.

The Clerk informed the Council of the upcoming Levy County School Foundation Stars Gala. Williston Middle/High School February 18, 2017 @ 5:00pm. Tickets are \$50 each, if you would like to attend RSVP by February 1, 2017. The Council will let the clerk know if they wish to attend.

NEW BUSINESS:

Vice Mayor Roberts brought up the Grading of Live Oak Circle. Vice Mayor Roberts asked the councils permission to get lime rock dumped and the road graded. The Clerk was instructed to get with Erik to get a load of lime rock dumped and the road graded.

The Clerk read some information to the council about School Choice Week information/Proclamation. A motion to sign the proclamation for School Choice Week was made by Councilmember Parks, and a second was made by Vice Mayor Roberts. Motion Carried. The Proclamation was signed by the Mayor.

The Clerk presented the Council with the 2017 Holiday Schedule Approval. The Council wished to make on change to the presented Council. The Christmas Holiday will be observed December 25 & 26, 2017. A motion to accept the Holiday Schedule once the change has been made by Vice Mayor Roberts, and a second by Councilmember Parks. No further discussion, Motion Carried.

The Clerk presented the Council with Resolution 17-01: Resolution Approving a Special Exception. The exception was voted on and approved in a previous meeting. This Resolution is for record keeping sake. A motion to approve Resolution 17-01 as presented was made by Councilmember Parks with a second from Vice Mayor Roberts, Motion Carried.

UNFINISHED BUSINESS:

Councilmember Parks wanted to know why the Sewer increases and Loan payments was not on the agenda, the Clerk explained that without Erik present to answers questions it would be better on the next agenda. Councilmember Parks requested the Sewer increases and savings for loan to be on the next agenda.

PUBLIC PARTICIPATION:

Mrs. Dorothy McKenzie with McKenzie Four Corners Bar approached the podium to speak about Bar Closing Time. The Council listened to her concerns and voiced their concerns regarding the bar closing at 2am instead of 12pm. Mayor Greenlee expressed his feeling that nothing that was said make him believe that staying open two extra hours will make people safer. A motion to allow Mackenzie Four Corners bar to stay open until 2am on Friday & Saturday Nights and on Holidays was made by Councilwomen Parks and a second was made by Councilman Hunt. The vote was 2:2, with no tie-breaker person present. The Motion Failed for lack of a tie-breaker. The Council suggested that she bring this item back when all five of the Councilmembers are present. The Mayor suggested she seek Mr. Bob's opinion about staying open until later for special events. Mrs. McKenzie voiced her displeasure about her request being denied.

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

Chief Dennis Russell wanted to know if the copy of the competed contract that Mr. Warm and Dennis Russell have been working on. The Clerk will send out the corrected copy and it will be on the next agenda.

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

Mr. Warm brought up the need to do a referendum concerning Marijuana regulations and Medical Marijuana and the regulations for dispensing the product. He suggested to the Council to develop an Ordinance regarding this topic. Mr. Warm provided the Clerk with an example Ordinance for the Council review.

COMMITTEE REPORTS:

Infrastructure Committee- We are waiting for approval to advertise for this project.

Industrial Committee- the Mayor also brought up the High Speed Internet, he would like this put back on the agenda at the next meeting, for a Memorandum of Understanding ext. He suggested a letter of support which what the company was requesting.

Cemetery Committee- Spoke about the wreaths across American event that recently took place.

COUNCIL REPORT:

Councilmember Aaron Edmondson- absent

Councilmember Katie Parks- stated that she would be starting the planning of the Blueberry Festival again soon.

Vice Mayor Beatrice Roberts- nothing

Councilmember Jason Hunt- nothing

Mayor Bruce Greenlee- nothing

REVIEW AND PAY BILLS:

A motion to approve and pay the bills was made by Vice Mayor Roberts, with a second by Councilmember Parks. Motion Carried

AJOURN

Meeting adjourned at 7:34pm.

Attest:

Bruce Greenlee, Mayor

Pamela Whitehead, Town Clerk