

Town of Bronson  
Council Meeting  
January 3, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Curtis Stacy, Erik Wise, Dennis Russell, Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Mr. Warm, Mr. Bob.

After the Prayer, Pledge and Roll Call, Mayor Greenlee opened the meeting and welcomed everyone. He then moved on to the first order of business.

#### APPROVAL OF MINUTES

A motion was made for the Approval of minutes from the December 19, 2016 Council meeting by Vice Mayor Roberts, and a second by Councilmember Parks. Motion Carried.

#### PUBLIC PARTICIPATION:

#### INFORMATIONAL ITEMS:

#### NEW BUSINESS:

Public Works Director approached the podium to explain to the Council the need for a Sewer Rate Increase (Rural Water Report). Erik stated that he felt the increase is necessary as the infrastructure of the Wastewater plant is failing and will need upgrades in the very near future. He felt it is necessary so that the water department does not have to continue to subsidize the wastewater department. He explained the increase as noted in the Rural Water Report. The first increase will move the base rate from \$17.50 to a base rate of \$23.10 for year one. Year two will increase the rate to a base rate of \$28.71, and year three will be a base rate of \$34.31. This increase will allow the wastewater department to operate more efficiently on its own. At this time the increase will be \$5.60 per base rate, per customer. He currently have around 160 customers on board. Erik explained the chemicals that are used to treat wastewater are more costly to maintain and treat. The council voiced their opinions concerning the increase. A question from the audience was "does this increase apply to water as well?" It was explained that this would only effect those on sewer at this time, and it is not an increase to their water bill. A motion was made to allow the increase as noted in the Rural Water Report to increase the base rate to \$23.10 per customer was made by Councilmember Parks and second made by Councilmember Edmundson. No further discussion, Motion Carried. Erik also brought up the need for other departments to pay for their water (park, general, fire) with a cost of about \$300.00 per month (bring back at next meeting). Mr. Warm will establish a resolution for the next meeting for records purposes.

The clerk explained to the council and asked permission to set funds aside for future debt repayment. The Clerk was instructed to bring back the amount needed to set aside. A discussion started about how many payments are needed to be in the bank and the amount of interest that has been paid. Money will need to be put aside, and how the payment will be paid at the end of the year. The council needs to

establish a monthly amount to set aside. A motion was made by Vice Mayor for “ratifying and retaining the funds that are currently in the account”, a second was made by Councilmember Parks for debt repayment. Motion Carried. The clerk was instructed to bring back to council the amount of revenue coming in for the water and wastewater in order to decide on a number to set aside.

The Mayor brought up the Discussion/Decision regarding Likwood Communications. The Clerk will send an email to the Williston City Clerk asking for a copy of their letter of support for this company. A motion was made to write a letter of support for LikWood Communications as requested by them, a second was made by Vice Mayor Roberts. Councilmember Hunt brought up concerns about a similar company that actually scammed the residents of Bronson. He wanted to caution the City as some may feel that if the City of Bronson supports this, then they are somehow responsible if it does not work out. Mr. Warm instructed the Clerk to draft the letter and then send to him so that he may insert some cautionary language in case of an event of wrong doing. Motion Carried.

#### UNFINISHED BUSINESS:

#### PUBLIC PARTICIPATION:

#### BRONSON PARKS & RECS:

Park and Rec Director Curtis Stacy approached the Council to explain the sports that BPR currently has going on. He told the council about the hosting dates and the need for volunteers. He stated that there are approximately 65 children that are playing Basketball.

#### FIRE DEPARTMENT:

Fire Chief Dennis Russell approached the podium to explain to the Council the new Hire Contract that he would like to get approval to implement. He explained that this will be for new hires and those that are attending school, the person that signs this contract would be required to stay for one year of service. A motion was made by Councilmember Hunt to allow the Fire Department to start using their new contract, a second was made by Councilmember Parks. Motion Carried.

#### PUBLIC WORKS:

Erik Wise approached the podium to bring some issues about general building maintenance. The library is in need of a new Water Fountain. It stated that a quick price is about \$700-\$800, it was decided to look around for different prices, and bring back to the next Council.

#### BUILDING & ZONING:

Mr. Bob informed the Council and provided them with Information on Marijuana Dispensaries. He stated that this item will come back up, especially after the law for Medical Marijuana was passed. He stated that a moratorium would need to be declared until such time a complete ordinance can be written. Mr. Warm asked what the main concerns about such a place would be. Mr. Bob stated that he felt that most people would be concerned about the traffic such an establishment would bring. The Council discussed various issues relating to this issue. A motion was made by Vice Mayor Roberts to allow Mr. Bob to draft an Ordinance similar to that used by Orange Park to establish a moratorium regarding Marijuana Dispensaries, with a second by Councilmember Parks. Motion Carried. Mr. Warm added that the purpose of the Moratorium is so that the Council can fully establish an Ordinance regarding this event.

ATTORNEY REPORT:

Mr. Warm brought up another Ordinance that has gotten some attention lately, that being the regulation of Drones. Mr. Warm will send a sample to the Clerk about his topic and decide if the Council would like to take action. He also wanted to bring up the issue of ALF and retirement facilities. He said that these facilities are popping up everywhere in Gainesville and that Bronson may be an area where these facilities may want to expand. The Mayor stated that this is a viable area. Mr. Warm stated that this area is one of the number one markets for retirements.

COMMITTEE REPORTS:

Infrastructure Committee- Mayor Greenlee brought up the SCOP grant and the possibly availability of additional funds and what those funds could be used for. The Clerk submitted a letter for additional funds on the Towns behalf. He also stated the fund were not a grantee but the possibility of the additional funds. Vice Mayor Roberts asked what this additional funding would be used for.

Industrial Committee- The Mayor stated that he will be gathering data as to what is available. The Mayor asked for permission to attend the Grant 360 class in Tallahassee Florida on Feb 24, 2017. Vice Mayor Roberts made the motion to allow Mr. Greenlee to attend the Grant class as requested above, a second was made by Councilmember Hunt. Motion Carried.

Cemetery Committee- The meeting will be held in February.

COUNCIL REPORT:

Councilmember Aaron Edmondson-

Councilmember Katie Parks- stated she spoke about MLK festival. She stated that Mrs. Manual requested the Town to donate water and \$100 in gift cards. A motion was made by Councilmember Parks to purchase gift cards (\$100) and donate waters to the MLK Festival that will be held Monday January 16, 2017, a second was made by Councilmember Edmundson. Motion Carried. January 23, 2017 Blueberry Planning meeting will be held at 5:30pm.

Vice Mayor Beatrice Roberts-

Councilmember Jason Hunt- He just wanted to mention the speed on Main Street and whether we need to have speed humps placed. There was a discussion about the Stop sign. Vice Mayor stated that the Stop sign was placed after the sidewalk was built. The Clerk was instructed to look into the ownership of the street and how we could get the Stop sign moved.

Mayor Bruce Greenlee-

AJOURN

Meeting adjourned at 7:49pm.

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Attest:

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Beatrice Roberts, Vice Mayor

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Pamela Whitehead, Town Clerk



Town of Bronson  
Council Meeting  
January 17, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Mr. Warm, Mr. Bob, Dennis Russell, Erik Wise. Absent: Curtis Stacy.

After the Prayer, Pledge and roll-call the Mayor welcomed those in attendance and opened the meeting.

**APPROVAL OF MINUTES:**

A motion was made by Councilmember Katie Parks for the Approval of Minutes from the January 3, 2017 Council Meeting, a second was made by Vice Mayor Roberts. Motion Carried.

**PUBLIC PARTICIPATION:**

**INFORMATIONAL ITEMS:**

- Reminder of the Levy County Delegation meeting on January 18, 2017 at 10am
- Reminder that Liberty National would be coming to the Town on January 24, 2017 @ 10am.

**NEW BUSINESS:**

The Clerk presented the Council with Resolution 17-02: A Resolution Accepting Additional Funding. A motion was made to approve the Resolution with a correction was made by Vice Mayor Roberts, a second was made by Councilmember Parks. Motion Carried.

The Clerk presented the Council with the Supplemental Agreement, making the total project cost \$450,000 this is required by DOT. A motion was made to accept the agreement by Vice Mayor Roberts, a second was made by Councilmember Parks. Motion Carried.

Public Works Director Erik Wise presented to the Council Resolution: 17-03: Rate Study Increase, based on a report conducted by Rural Water. A motion to accept the resolution as presented was made by Councilmember Parks with a second by Vice Mayor Roberts. There was no further discussion from the Council, Motion Carried.

The Clerk presented to the Council USDA's finding from the yearly audit report. The Clerk permission to begin split out of Water and Sewer into two separate accounts. A motion to allow this process to take place was made by Vice Mayor Roberts, and a second from Councilmember Parks. Motion Carried.

The Clerk presented to the Council the FRDAP Phase III Agreement for their approval. A motion to allow this agreement and begin the process was made by Vice Mayor Roberts, with a second from Councilmember Parks, no further discussion. Motion Carried.

#### UNFINISHED BUSINESS:

The Council continued their discussion of the amount to be saved for debt repayment for the USDA loans. The Clerk presented to the Council a breakdown of the income and expense for the Water Department. A motion to save at least \$6500 per month was made by Vice Mayor Robert with a second from Councilwomen Parks. Motion Carried.

#### PUBLIC PARTICIPATION:

#### BRONSON PARKS & RECS:

The Clerk gave a quick update on Basketball, and invited the Council to come out a help at the BPR games the help would be appreciated.

#### FIRE DEPARTMENT:

Fire Chief Dennis Russell made a request to attend Fire East, Friday January 20, 2017. A motion was made by Vice Mayor Roberts to allow the Fire Chief to attend Fire East, with a second from Councilmember Hunt. Motion Carried.

Chief Russell informed the Council of the upcoming ISO study where the Fire Department stands. The ISO study will take place February 6, 2017.

#### PUBLIC WORKS:

Public Works Director Erik Wise approached the Council to take about the Water Fountain at the Library Building. Mayor Greenlee stated that he may know of where we can get a Water Fountain for a cheaper version. He also wanted the Council to know that next week digging will begin for Hardee, Cobb and Blich to see what is there for future services. He also wanted to know about the bids for the Library, to have a closet built for the AC units that were put in place. He also stated that the Library will need some repair done to the actual building.

#### BUILDING & ZONING:

The Clerk presented to the Council the first reading of Ordinance 17-04: Moratorium for Marijuana Dispensaries. The second and final reading will take place at the next Council meeting. The Clerk read the Title in the formal record. A motion to approve the first reading of the Ordinance was made by Vice Mayor Roberts with a second by Councilmember Parks. No Further discussion, regarding this matter. Motion Carried.

#### ATTORNEY REPORT:

#### CLERK REPORT:

The Clerk informed the Council of the status of FRDAP phase I and to inform the Council of the BID opening date of February 9<sup>th</sup> at 2pm.

COMMITTEE REPORTS:

Infrastructure Committee- Please with FDOT response to the Town's request for additional funds.

Industrial Committee- NA

Cemetery Committee- Cemetery meeting February 21, 2017.

COUNCIL REPORT:

Councilmember Aaron Edmondson-NA

Councilmember Katie Parks- Blueberry Festival meeting January 23 @ 5:30

Vice Mayor Beatrice Roberts- Thanked the Town for the MLK Celebration.

Councilmember Jason Hunt- NA

Mayor Bruce Greenlee- Thanked the Town for their participation and his wish to see it grow.

REVIEW AND PAY BILLS

A motion to pay the bills was made by Councilmember Parks with a second from Councilmember Hunt. Vice Mayor Roberts asked a few questions about certain payments that were made. Motion Carried.

AJOURN

A motion was made to adjourn at 7:28 pm.

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ATTEST:

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Beatrice Roberts, Vice Mayor

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Pamela Whitehead, Town Clerk

Town of Bronson  
Council Meeting  
February 6, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Erik Wise, Curtis Stacy, Dennis Russell, Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Attorney Warm.

After the Pledger, Prayer and Roll Call Mayor Greenlee welcomed everyone and opened the meeting.

#### APPROVAL OF MINUTES:

A motion for the approval of minutes from January 17, 2017 was made by Vice Mayor Roberts, a second was made by Councilmember Parks. No further discussion. Motion Carried.

#### PUBLIC PARTICIPATION:

#### INFORMATIONAL ITEMS:

#### NEW BUSINESS:

The Clerk presented to Council the second and final reading of Ordinance 17-04: Temporary Moratorium Regarding Marijuana Treatment Centers. A motion to approve the second and final reading was made by Vice Mayor Roberts, a second was made by Councilmember Parks. No Further Discussion. Motion Carried.

Mr. Fred Fox approached the podium in order to hold the second Public Hearing regarding the CDBG Grant. Mr. Fox explained the process moving forward and the read the Council the grant application as it will be submitted to the State of Florida. The total number of low to moderate income homes that will be hooked up is seven. There are potentially five other homes that could be hooked up in the future that did not meet the criteria, and several homes that are vacant. He explained the cost for each component of the work that will be done in this phase of sewer expansion. Mayor Greenlee commented on the low number of homes that will be able to be hooked up. Councilmember Edmundson made a comment that over half a million dollars was going to be spent on just a few homes, he felt that the grant money could be better spent on other activities. The Mayor opened the meeting up for public comment, from the audience. No one made any comments, but there was a question asked. The question where exactly the sewer lines would be run, and if the vacant homes could be hooked up later at the owners expense. Mr. Fox stated that if the homes become occupied before the grant goes to bid they could be hooked up under the grant if they meet the income requirements. Councilmember Hunt asked if the amount for construction would cover all associated cost, it was explained that was an the engineers estimate and there could potentially be more or less cost associated once construction went to bid.



The Clerk presented to the Council Resolution 17-05: A Resolution Authorizing the Submission of an Application for CDBG to be submitted. A motion to accept to accept the Resolution as presented was made by Vice Mayor Roberts, a second was made by Councilmember Parks. No further discussion. Motion Carried.

The Clerk presented to the Council Resolution 17-06: A Resolution Authorizing the Implementation of Long and Short Term Objective for the Communal Development Plan. A motion to accept this resolution was made by Vice Mayor Roberts, with a second from Councilmember Parks. No further discussion, Motion Carried.

Public Works director Erik Wise presented to Council the library quote for finishing the cabinet that would enclose the new AC units. Councilmember Edmundson stated that this project has been dragged out and needs to be finished, he made a motion to allow the completion of the closet as presented in the quote, with a second by Councilmember Parks. No further discussion, Motion Carried. Erik was asked by Council to provide three quotes on future projects, due to the risk of someone coming back and causing conflict.

Councilmember Parks update the Council on upcoming events, the Blueberry Festival will be May 6, 2017 at 9am, the Blueberry Parade will be May 12 @ 6:30 and the Festival will May 13 starting at 9am and ending at 2. She stated the run is still in the works but it will be at 7am. She stated there are two things from last year's festival that she needs approval for one is the banner to go across highway 27 and something to keep the crowd there, she wants to pay for entertainment this year. The Mayor wanted to know what kind of budget that will take. Vice Mayor Roberts wanted to know how much the banner across the road is, Councilmember Parks stated that a banner could be ordered according to the budget. A motion to allow the purchase of the banner across the road for the Blueberry Festival, a second was made by Councilmember Hunt. Motion Carried. She explained there would be a festival meeting February 27, 2017 at 5:30.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

Parks and Rec Director Curtis Stacy updated the Council on the all events happening with BPR. He stated that Basketball is almost finished, we have one more weekend of hosting left. He also started spring sports sign ups and Soccer will be hosting April 29, 2017. Spring sports opening day will be March 25, 2017.

FIRE DEPARTMENT:

Chief Dennis Russell explained to Council how the ISO survey, and that the rating would probably not be available for about six months. Councilmember Roberts questioned wanted to know if one of the trucks was in an accident and why the Council was not made aware of this accident. The Council warned Dennis that this kind of thing is something that needs to be reported to the Council immediately. She stated that there has been a lot of money spent on these trucks and better responsibility must be taken.

PUBLIC WORKS:

Public Works Director Erik Wise brought to Council the issue of the church fire hydrant that keeps getting hit, the Pastor of the church would like it moved. The Council discussed amongst themselves the best option and their opinion of the matter. The Council wanted to know the cost of re-locating the

hydrant, Erik stated that the cost would be around \$1200-1300, with the church helping in the cost share. Erik stated that a great deal of work would be needed, as well as a boil water notice. Erik's also stated that it would be a process as tools would need to be borrowed for the repair. Councilmember Edmundson suggested that concrete polls could be placed and painted. Erik was asked his suggestion for a fix would be, he stated that he felt that concrete poles, sunk in the ground would be an effective solution.

Erik also brought up some purchases that would need to be made:

1. WWTF Blower Motor at a cost of \$1500.00, a Motion was made by Vice Mayor Roberts for this purchase, and a second by Councilmember Parks. Motion Carried.
2. Compound Meter at the Sheriff's Office—the cost of a new meter would be around \$3,037.00, a Motion to allow the purchase was made by Vice Mayor Roberts, a second was made by Councilmember Parks. Motion Carried.

He touched on the stub outs on Hardee, Cobb and Blich. He stated they have found several. He touched on the hydrant at the Elementary School the search of valves is ongoing. He stated that DOT would need to be contacted about pulling up the sidewalk. He stated that it was a lot of tedious work involved.

**BUILDING & ZONING:**

**ATTORNEY REPORT:**

**COMMITTEE REPORTS:**

Infrastructure Committee- the Mayor mentioned the Bid opening for SCOP happening on Feb 9. 2017.

Industrial Committee- na

Cemetery Committee- February 21, 2017 @ 5pm

**COUNCIL REPORT:**

Councilmember Aaron Edmondson-na

Councilmember Katie Parks-na

Vice Mayor Beatrice Roberts-na

Councilmember Jason Hunt-na

Mayor Bruce Greenlee-na

Mayor Greenlee closed the meeting and thanked everyone for coming.

**AJOURN**

@ 7:40pm

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Attest:

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Bruce Greenlee, Mayor

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Pamela Whitehead, Town Clerk



Town of Bronson  
Council Meeting  
February 21, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Attorney Warm, Dennis Russell. Absent: Erik Wise, Curtis Stacy and Aaron Edmundson.

After the Prayer, Pledge and Roll Call, Mayor Greenlee opened the meeting.

APPROVAL OF MINUTES:

A motion for the approval of minutes from February 6, 2017 was made by Councilmember Parks, a second was made by Vice Mayor Roberts. Motion Carried.

PUBLIC PARTICIPATION:

INFORMATIONAL ITEMS:

NEW BUSINESS:

Mr. Terry Kite: Purvis Gray & Company presented to the Council the Town's yearly audit and explained to Council areas that needed to be corrected. Mr. Kite explained that the Town received an unmodified opinion on the financial statements and this is what the town hopes to achieve each year. Mr. Kite explained the details of the audit (the audit is available for review at the Town Hall). He stated that rates will need to be increased over time to build the revenue up to add to the replacement and extension fund. Mr. Kite also explained various recommendations regarding journal entries, and separation of duties.

Council to formally accept audit, as required by USDA: A motion to accept the yearly financial audit as presented for year 2015-2016, was made by Vice Mayor Roberts, and a second made by Councilmember Parks. Motion Carried.

Councilmember Parks brought to Council 4<sup>th</sup> of July Celebration, Councilmember Parks stated that Williston's Celebration will be on July 3<sup>rd</sup> and Cedar Key will be on July 4<sup>th</sup>. Her idea was to hold the celebration on Saturday July 1<sup>st</sup>. The Council discussed various ideas. A motion to hold the Independence Day Celebration on July 1<sup>st</sup> was made by Councilmember Parks, with a second from Vice Mayor Roberts. Motion Carried.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

Chief Dennis Russell wanted to know what the Council would like for flooring in the training room for what the Council would like to have in that room. The Council stated that whatever he felt would be the best.

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- The Town received the concurrence in award, and a notice of commencement. Mr. Bob will be the CEI on the project however his salary will not be reimbursed by the grant. Vice Mayor Roberts wanted to know if the someone else would be the CEI, then we would have been reimbursed. A comment was made that Mr. Bob is contract labor and not an employee. Vice Mayor Roberts stated the Council was not informed that those services would not be reimbursed before-hand. The Mayor stated that the options were discussed before the final decision was made.

Industrial Committee-  
Cemetery Committee-

COUNCIL REPORT:

Councilmember Aaron Edmondson-NA  
Councilmember Katie Parks-NA  
Vice Mayor Beatrice Roberts-NA  
Councilmember Jason Hunt-NA  
Mayor Bruce Greenlee-The Mayor wanted to bring to the Council attention to oppose House Bill 17, that would take away Home Rule. The Mayor stated he would forward the email.

REVIEW AND PAY BILLS (at the next Council meeting)

AJOURN

Adjourned at 7:35p.m

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ATTEST:

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Bruce Greenlee, Mayor

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Pamela Whitehead, Clerk



Town of Bronson  
Council Meeting  
March 6, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Curtis Stacy, Susie Robinson, Erik Wise, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt. Absent: Dennis Russell, and Mr. Warm

After the Prayer, Pledge and Roll Call Mayor Greenlee opened the meeting and welcomed those in attendance.

**APPROVAL OF MINUTES:**

A motion was made by Councilmember Parks for the approval of minutes from February 21, 2017, a second was made by Councilmember Edmundson. No further discussion. Motion Carried.

**PUBLIC PARTICIPATION:**

**INFORMATIONAL ITEMS:**

**NEW BUSINESS:**

The Clerk presented Resolution 17-03: Resolution authorizing the increase of Sewer Rates (re-adoption due to Florida State Statues). A motion to re-adopt this Resolution was made by Vice Mayor Roberts, and a second by Councilmember Parks. No further discussion. Motion Carried.

The Clerk asked the Council's permission for Pamela and Susie to attend Financial Statement Seminar in Gainesville total cost \$498.00. A motion to allow the Clerk and Deputy Clerk to attend the Understanding Financial Statement Seminar was made by Councilmember Edmundson, with a second by Councilmember Parks. No further discussion. Motion Carried.

The Clerk asked the Council's permission to submit SCOP application for FYE 2019 cycle as the priority project being Wilson Ave. The application is due March 31, 2017. The Clerk ask for other projects as well. A motion to allow the Clerk to submit the project was made by Vice Mayor Roberts with a second by Councilmember Parks. No further discussion. Motion Carried.

Mayor Greenlee made the announcement of second SCOP Award for 2018 Cycle which is Picnic Street. This would include resurfacing and a side walk into the Park. The amount of this award is \$375,000.00.

Councilmember Parks brought up the idea of a Spring Fling for a Father/Daughter dance. The date of the Dance would be April 8<sup>th</sup>. The cost of the event would be \$5.00 per attendee. Councilmember Parks asked for a budget of \$500.00 for this event, in addition to the regular events budget. Councilmember Parks stated that she had been approached by a few people asking for an event of this nature and feels that it would be a good idea for the Town. The Council members made various comments about their

feelings toward this event. A motion to allow this event with the budget projected was made by Councilmember Edmundson, with a second by Councilmember Hunt. Motion Carried.

The Clerk brought to Council the Job Description Discussion/Decision regarding part-time Park Laborer and explained that the need to have someone part-time is growing especially in the park. Parks and Recreation Director Curtis Stacy approached the podium to explain the need for an extra person in the Park during the summer months. Curtis explained with the number of teams and the team overlapping plus the number of children participating has created the need for someone to be responsible for outdoor work due to the amount of administrative work required on his part. It was decided that Curtis and Erik would interview the person and bring back his top three candidates. A Motion to allow the posting and hiring of a part-time person was made by Councilmember Parks, with a second Vice Mayor Roberts, no further discussion. Motion Carried.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

Mr. Elijah thanked Erik for fixing the sidewalk on Pine Street. He brought up the issue of needing two stop lights in Town. Vice Mayor Roberts stated that the state has done studies and the number of people does not warrant needing two red lights. Erik stated the Fire Department had wanted a fire signal to get out and DOT stated that it was not warranted.

BRONSON PARKS & RECS:

Curtis made the Council aware of the opening Ceremonies, and that all of the teams would be playing, March 25 at 9am, games start at 10 and will go until 2:30.

FIRE DEPARTMENT:

PUBLIC WORKS:

Erik stated that the Valve insertion and hydrant over spring break. He stated that some valves have been found. He stated that Chiefland has offered the use of two men, an equipment operator and a utility tech to help with this repair. Mr. Edmundson stated that the street sign for Mongo and Pine Street is missing. Erik stated that the sidewalks that were dug up will be repaired at the same time as the driveways.

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- The contracts went out to HIPP construction for signatures.

Industrial Committee-

Cemetery Committee-

COUNCIL REPORT:

Councilmember Aaron Edmondson-

Councilmember Katie Parks- March 27 @ 5:30 will be the Blueberry Festival committee meeting. Also, permission was asked to start the farmers market back up 1<sup>st</sup> and 3<sup>rd</sup> Saturday of



each month starting in April. A motion to start the Farmer's Marker back up was made by Councilmember Edmundson and a second by Councilmember Hunt. Motion Carried.  
Vice Mayor Beatrice Roberts-  
Councilmember Jason Hunt-  
Mayor Bruce Greenlee-

REVIEW AND PAY BILLS

A motion to pay the bills as stated in the report was made by Vice Mayor Roberts with a second by Councilmember Parks. Motion Carried

AJOURN

Meeting adjourned at 7:45pm.

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ATTEST:

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Bruce Greenlee, Mayor

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Pamela Whitehead, Clerk

Town of Bronson  
Council Meeting  
March 20, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Curtis Stacy, Aaron Edmundson, Katie Parks, Beatrice Roberts, Jason Hunt, Mr. Warm, Dennis Russell. Absent: Bruce Greenlee, & Erik Wise

**APPROVAL OF MINUTES:**

A motion to approve the Minutes from March 6, 2017 Council Meeting was made by Councilmember Parks, with a second from Councilmember Edmundson. Motion Carried.

**PUBLIC PARTICIPATION:**

**INFORMATIONAL ITEMS:**

**NEW BUSINESS:**

A motion to set the budget for Independence Day Celebration at \$5,000.00, each account will pay \$2500.00 towards the cost was made by Councilmember Parks and second by Councilmember Aaron Edmundson. Motion Carried.

**UNFINISHED BUSINESS:**

**PUBLIC PARTICIPATION:**

Mr. Elijah wanted to know where exactly the sidewalk going into the Park, he wanted to express his concern regarding having events in the park and people parking on the sidewalk. Councilmember Parks stated that we will be working on alternatives for parking in the park. He also wanted to know what time the BPR games were going to be this Saturday.

**BRONSON PARKS & RECS:**

Only wanted to mention opening weekend taking place Saturday March 25, 2017.

**FIRE DEPARTMENT:**

Fire Chief Dennis Russell brought up the renewal of Accident and Sickness Insurance for Fire Department amount \$2,981.00. A motion to accept the insurance was made by Councilmember Hunt with a second by Councilmember Parks. Motion Carried.

On another other note Dennis stated the issue with the squad was the o2 sensor was the issue of the blowing white smoke.

**PUBLIC WORKS:**

The Clerk mentioned that the valve insertion was successful. Currently there is no hydrant however it will be replaced as soon as Erik can schedule the repair.

BUILDING & ZONING:

ATTORNEY REPORT:

CLERK REPORT:

The clerk brought up an issue that is going around and the issue of blocking Boundary Street. The Clerk asked Mr. Warm what his legal opinion concerning the matter was. Mr. Warm stated that if it done in a way that is not negligent. He stated that signage or a barricade that will not cause an accident. Councilmember Parks stated that the vacant lot and it is private property. The property owner is responsible for blocking the property. It was stated that residents that live down boundary want the Town to install large post to keep people out of the property. Councilmember Edmundson stated that it was not the Town's responsibility to block the road. The Clerk was directed to have a sign made that stated "dead end, private property" and that would be the end of the Town's liability.

COMMITTEE REPORTS:

- Infrastructure Committee-
- Industrial Committee-
- Cemetery Committee-

COUNCIL REPORT:

- Councilmember Aaron Edmondson-NA
- Councilmember Katie Parks- the Farmer's Market will be starting back up April 1<sup>st</sup> and will be held the first and third Saturday of the month if there are vendors that would like to participate.
- Vice Mayor Beatrice Roberts- NA
- Councilmember Jason Hunt-NA
- Mayor Bruce Greenlee-NA

AJOURN

Meeting adjourned at 7:15pm

Attest:

\_\_\_\_\_  
Pamela Whitehead, Clerk

\_\_\_\_\_  
Bruce Greenlee, Mayor

Town of Bronson  
Council Meeting  
April 3, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Aaron Edmundson, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Curtis Stacy, Erik Wise. Absent: Katie Parks, Dennis Russell.

APPROVAL OF MINUTES:

A motion to approve the minutes from March 20, 2017 was made by Councilmember Edmundson a second was made by Councilmember Hunt. Motion Carried.

PUBLIC PARTICIPATION:

INFORMATIONAL ITEMS:

NEW BUSINESS:

The Clerk reminded the Council that an annual check to Bronson FFA Junior and Senior Chapters in support of SRF. A motion to provide the annual support for the Suwannee River Fair was made by Councilman Edmundson, with a second from Councilman Hunt. Motion Carried.

The Vice Mayor joined the meeting at this point in the meeting.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

Mr. Elijah made a comment about the length of the meetings recently and he also wanted clarification of the work that will be completed on Picnic Street.

BRONSON PARKS & RECS:

Director Curtis Stacy mentioned that BPR will be hosting a full day on Saturday April 15, 2017 if Council is interested in joining. Councilman Edmundson wanted to know which sports will be played. Mr. Stacy explained that Softball, Tee-ball and Baseball games would be played.

Curtis explained to the Council an incident at the Park, he explained that a group of kids were playing the music that was inappropriate for Children, he explained that after speaking with them it continued and he had to call the Sheriff's Office as a result.

FIRE DEPARTMENT:

PUBLIC WORKS:

Councilman Edmundson wanted to know the status of the signs on Boundary Street. The Clerk explained that the Road Department had been emailed and the signs were being completed.

**BUILDING & ZONING:**

Vice Mayor Roberts wanted to bring to the Council's attention the issue with Mr. Bob absence and encouraged the Council to look for solutions for what we can do. Mayor Greenlee stated that he had contacted some other Towns and would be bringing that information to Council.

**ATTORNEY REPORT:**

**COMMITTEE REPORTS:**

Infrastructure Committee- The contracts had gone back to Mittauer, the pre-construction meeting will be April 13, 2017 at 10:00am.

Industrial Committee- the Mayor stated the has spoken to a gentleman that has an interest in doing some construction on Wilson Ave.

Cemetery Committee- nothing at this time

**COUNCIL REPORT:**

Councilmember Aaron Edmondson-nothing at this time

Councilmember Katie Parks-absent

Vice Mayor Beatrice Roberts- Vice Mayor Roberts stated that she spoke with the Mayor in Inglis about the Farmers Market and Inglis Mayor stated that Katie could set up a booth on the Fourth Saturday of the month to hand out flyers to let the vendors know that we also have a Farmers Market.

Councilmember Jason Hunt- nothing at this time

Mayor Bruce Greenlee- nothing at this time

**AJOURN**

With no further business Mayor Greenlee adjourned the meeting at 7:15pm.  
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Attest:

\_\_\_\_\_  
Bruce Greenlee, Mayor

\_\_\_\_\_  
Pamela Whitehead, Clerk

Town of Bronson  
Council Meeting  
April 17, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Erik Wise, Curtis Stacy, Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Attorney Warm. Absent: Dennis Russell.

Mayor Greenlee opened the meeting and welcomed everyone in attendance.

#### APPROVAL OF MINUTES:

A motion for the approval of minutes from April 3, 2017 Council meeting was made by Vice Mayor Roberts and a second was made by Councilmember Edmundson. Motion Carried.

#### PUBLIC PARTICIPATION:

- AFLAC presentation Tammy Gardner and Deanna Conner (rescheduled)

#### INFORMATIONAL ITEMS:

The Clerk made the Council aware that the Scholarships have been submitted and will be selected by panel. Presentation of the awards will be at senior awards night on April 27, 2017. Agreement for Mayor Greenlee to attend and present on behalf of the Town of Bronson.

#### NEW BUSINESS:

The Mayor gave an update from pre-construction meeting with Mittauer and HIPP Construction. Members from the construction company, FDOT and Town were in attendance. The Mayor stated that aspects from the project were discussed. The Mayor also stated that he had an opportunity to mention the SCOP grant that was just submitted. Field work will began on April 24, 2017, the work will be completed within sixty days from the date of commencement. The Clerk mentioned that the Hardee, Cobb and Blich project would be wrapping up around the same time as the formal award for the Picnic street project. The Clerk also mentioned that no other municipality in Levy County was awarded a SCOP grant in this cycle.

#### UNFINISHED BUSINESS:

Erik Wise, Public Works Director presented to the Council employee ranking sheet and selection from Park interviews and the recommendation from staff. Erik explained that ten candidates qualified for the interview and each was ask the questions based on a metric system. He explained that the number one candidate was Justin Southard. The Mayor asked if each candidate was asked the same questions, Erik explained that everyone was asked the same set of questions. A motion was made by Councilmember Parks to follow the staff's recommendations and hire the candidate with the highest

score, Justin Southard, a second was made by Vice Mayor Roberts, before the motion went to vote the Mayor questioned if a salary would be set tonight. The motion on the table to hire was voted on, Motion Carried. Councilmember Edmundson asked about the salary range, after some discussion the Council set the following stipulations. Jason would start at minimum wage, and after 60 days there would be an evaluation for an increase, the probation period would be six months. Mr. Warm wanted the information in writing so both sides understood the stipulations.

The Clerk presented the estimate for Blueberry Banner (still awaiting approval for State), the Clerk stated the quote was prepared by the print shop and this is the lowest we can get it done for. At this time this issue is on the table.

#### PUBLIC PARTICIPATION:

##### BRONSON PARKS & RECS:

Curtis just wanted to thank everyone that helped on Saturday, and the help he has received over this year. Vice Mayor Roberts wanted to comment that there was a time that BPR had very few participants and she stated that it is defiantly growing again. And she hopes it will get to a point that children will be turned away due to the numbers. The Mayor wanted to comment on the hard work at the field for events and the Vice Mayor added that the office staff helps when needed as well.

#### FIRE DEPARTMENT:

##### PUBLIC WORKS:

Erik presented the Council will some issues that are happening. He started out with praise for the field groomer and how much easier it is to complete the fields. He stated the Lift Station at Subway was recently damaged pretty severally and the fence was destroyed. He wanted direction on the concrete for the sidewalk, the total was about 2 ½ yards to complete, the cost of the concrete is about \$800 and Word of Mouth Handyman Service will do the work for about \$150. He also mentioned the need especially now that we have another person the possibility of getting another Gator type piece of equipment. He stated that the six wheeled one needs a significant amount of money. The Council directed Erik to look into the different options of getting one repaired and purchasing a new one.

#### BUILDING & ZONING:

#### ATTORNEY REPORT:

#### COMMITTEE REPORTS:

- Infrastructure Committee- Above discussion of SCOP program
- Industrial Committee- NA
- Cemetery Committee- NA

#### COUNCIL REPORT:

- Councilmember Aaron Edmondson-NA
- Councilmember Katie Parks- Blueberry Committee Meeting April 24, @ 5:30 and that need for Vendors for Blueberry Festival. She stated that local bands are planning on volunteering their time.
- Vice Mayor Beatrice Roberts- She only wanted to ask how Mr. Bob is doing.
- Councilmember Jason Hunt- NA
- Mayor Bruce Greenlee- The Mayor only wanted to thank the staff for their work that is completed daily.

REVIEW AND PAY BILLS:

A motion to pay the bills was made by Councilmember Parks. Vice Mayor Roberts had a few questions about some of the bills that were resolved. A second was made by Vice Mayor Roberts. Motion Carried.

AJOURN

With no the business the meeting was adjourned at 7:27 pm.



Town of Bronson  
Council Meeting  
May 1, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

Present: Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Jason Hunt, Beatrice Roberts, Mr. Warm, Curtis Stacy, Dennis Russell. Absent: Erik Wise.

After the Prayer, Pledge and roll call, Mayor Greenlee opened the meeting and welcomed those in attendance. He then moved on to the first order of business.

**SPECIAL PRESENTATION:**

Vice Mayor Roberts recognized Town of Bronson Summer Employee Caleigh Robinson. Caleigh was also awarded one of the \$1,000 Town of Bronson Scholarships. Vice Mayor Roberts congratulated Caleigh on her achievements and high GPA.

**APPROVAL OF MINUTES:**

A motion to approve the minutes from the April 17, 2017 Council meeting was made by Councilmember Parks, a second was made by Vice Mayor Roberts. No further discussion, Motion Carried.

**PUBLIC PARTICIPATION:**

Mr. Robert Kalpakoff approached the Council and shared his ideas for ways the community good get more involved and his ideas for the open coming Blueberry Festival. He is the owner of Dance Expressions studios. He stated that Dance Expression is offering a three month volunteer where he teaches youth on how to work in a business environment. The Mayor stated the Council is interested in being involved in the programs he described. The Mayor thanked him for bringing his concerns to Council. Councilmember Parks stated she would like to talk with him further about his "Project Clean".

**INFORMATIONAL ITEMS:**

The Clerk presented the Invitation to the Bronson FFA Banquet to be held May 4, 2017 @ 6:30pm. The Mayor stated that the Council should govern themselves accordingly.

The Clerk stated that the information on M.T. Causley permitting services was for the Council's reading information only and would not be discussed at the meeting.

**NEW BUSINESS:**

The Clerk brought up the discussion/decision regarding the replacement of the IPADS with Samsung Tablets. The Clerk stated that the remote IT person has been exploring different choices of tablets and has found that the Samsung Galaxy Tablets are cheaper to buy and easier to fix if there is a problem than the iPad. The Clerk stated that they monthly service fee for each would remain around the same price of \$35.00 per month. Councilmember Parks asked what the price of each tablet was, the Clerk

informed her the price was \$229.00 each with a two year contract. Councilmember Parks asked if the Council could keep the ones that are still working and switch them out as the break. Councilmember Edmundson stated that we should replace all of them at the same time. The Clerk stated that there is money in a Capital Improvement Account that could be used to purchase the tablets. A motion to purchase new tablets was made by Councilmember Edmundson, with a second by Vice Mayor Roberts. No further discussion. The Clerk was instructed to see if there was a trade in credit offered for the I-pads.

The Mayor opened the discussion regarding Proposal/Contract Renewal from Mr. Bob. Councilmember Parks stated that she went through the minutes referenced in Mr. Bob's letter, she stated that she could not find any information pertaining to what was mentioned in the letter. She stated because she couldn't find anything so she did not have any background information on what he was asking. Vice Mayor Roberts stated that the Council did not accept his resignation letter, nor did they say they were going to give him a raise. Councilmember Parks stated she wished Mr. Bob was here in order to answer questions from the Council. The Mayor stated that he feels this issue should wait until Mr. Bob is here to discuss the issue, Councilmember Parks stated that she felt that Mr. Bob was purposely not in attendance in order to avoid discussing the issues. She felt that if he knew the discussion was taking place he should have been there. The Mayor stated that he has noticed a decline in Mr. Bob job performance and also some statements in the letter he finds not to be relevant today. He stated that he knows that local municipalities have gone in other directions in regards to Building and Zoning services. The Mayor stated that in order to get to the bottom of this he should be here to discuss the issue. The Council stated that his request are not really feasible has he wants a \$45 per hour raise and a helper to do the inspection work. A motion was made by Vice Mayor to wait until Mr. Bob was in attendance and ask him to be there at the next meeting before anything is discussed, a second was made by Councilmember Parks. No further discussion. Motion Carried.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

Chief Russell approached the podium to present Council with the ISO rating results, Chief Russell stated that the Fire Department the rating remained the same at a level of 6. He stated that the next ISO survey would take place in five years.

Chief Russell would like permission to send 3 people to EVOC classes at a cost of \$65 per person, total of \$195.00. This would certify the person as an instructor to teach the EVOC class on site. A motion to allow the interested people to attend the requested class, a second was made by Councilmember Hunt. No further discussion, Motion Carried.

Chief Russell presented information on the need for the hoses. He stated that the Fire Department needed 38 different sizes of hose. He stated that 38 hoses failed during testing. He stated that the price is state contract. He stated there are very few grants available to pay for the purchase of hoses. Councilmember Hunt stated that we should try to find a grant to try and pay for the needed hoses. He stated that the hoses we have in services are okay for now but, we need to look for a grant to replace the hoses.

Chief Russell distributed each Councilmember a copy of the burn ban put in place by the county.

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- The Mayor stated he meet with Erik on the site of the construction to discuss moving three poles at the expense of the Town. He stated that it is necessary at the intersection in order to provide the appropriate water flow.

Industrial Committee- NA

Cemetery Committee- Mr. Elijah stated that he needs to make a trip back out to the road department and speak to Mr. Meeks and asked him when they plan to bring more dirt to the cemetery lot.

COUNCIL REPORT:

Councilmember Aaron Edmondson-NA

Councilmember Katie Parks- Wanted to mention the BB Festival Pageant at 9am in the Elementary School Cafeteria. Vice Mayor wanted to know how many children there was, Katie stated that there were 30 children in the pageant. Katie stated that the parade would be Friday May 12<sup>th</sup>, 2017 at 6:30. The Mayor wanted to know if the number of participants has increased, she stated that there are a lot of last minute people that should sign up, the Mayor stated that Council would need to be made aware of the number of entries by mid-week, he state when he check there was only two entries. Katie stated that in her opinion there needed to be at least ten entries to have a parade. She stated if we do not have ten entries by mid-week we would cancel the parade. She stated that she would make phone calls if she had too. A question from the audience was asked if anyone could be in the parade. A member of the audience stated she currently held the Ms. Georgia title and would be competing for Ms. United States in June and is also a professional judge. The Mayor stated to contact Town Hall if interested in attending the parade. Saturday May 13<sup>th</sup> is the festival, and she stated that only one person has registered for the 5k but some people said they would do it on the day. Someone from the audience stated that they didn't know anything about any of the things mentioned, it was explained that advertisement has been going on for months. Katie also explained that she has been in contact with the Mayor of Inglis and has learned a lot of information regarding the Farmers Market. She stated that she wanted to ask for permission to have a committee to start a Farmer's Market Committee. A Motion to allow Katie choose participants and bring them before Council's approval was made by Vice Mayor Roberts with a second by Councilmember Hunt, no further discussion. Motion Carried.

Vice Mayor Beatrice Roberts- NA

Councilmember Jason Hunt- NA

Mayor Bruce Greenlee- Mayor Greenlee wanted to invite everyone to attend the festival and now it is crunch time to get people at the festival.

AJOURN

The meeting was adjourned at 7:34pm.

Attest:

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Bruce Greenlee, Mayor

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Pamela Whitehead, Town Clerk

Town of Bronson  
Council Meeting  
May 15, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Dennis Russell, Curtis Stacy, Erik Wise, Jason Hunt, Beatrice Roberts, Bruce Greenlee, Katie Parks, Aaron Edmundson. Absent: Attorney Warm.

After the Prayer, Pledge and Roll Call the Mayor opened the meeting and welcomed those in attendance. He then moved on to the first item of business.

#### APPROVAL OF MINUTES

A motion for the approval of the minutes from May 1, 2017 Council meeting was made by Councilmember Parks, with a second from Vice Mayor Roberts. No further discussion, Motion Carried.

#### PUBLIC PARTICIPATION:

Mr. Elijah Williams approached the podium to speak to the Council about a few of his concerns. He stated that discussed the good and bad of the festival. He stated that he felt the way Katie spoke to a participant at the Festival and he felt it was unprofessional. He also wanted to know why the meeting information was not posted on both sides of the Marquee. The Mayor made some comments about the festival committee. Mr. Elijah stated that he felt there were not enough food vendors at the festival.

#### NEW BUSINESS:

There was no new business to discuss at this time.

#### UNFINISHED BUSINESS:

The Mayor open this topic for discussion about Building Official. Councilmember Parks stated that she felt we should be careful about discussing this issue without Attorney Warm present. The Mayor stated that we need to have this discussion. Deputy Clerk Susie Robinson stated that Mr. Bob was still in the hospital and he then would go to rehab. Councilmember Edmundson wanted to know if he is still asking for what he wrote in the letter. The Council discussed the pros and cons of discussing this matter without Mr. Bob presence in the meeting. The Clerk was asked to read the letter that was written by Mr. Bob, the Clerk read the letter as written into the record. After the Clerk read the letter, the Mayor referred to a few items within the letter that were not correct. He stated that most municipalities no longer pay by the hour and the services are now contracted out to a company. The Mayor also stated that the amount of money received from building permits in no way covers the cost of the Building Officials salary. The Mayor stated that regardless a decision need to be made. Vice Mayor Roberts stated that the raise in salary was just not justified, and there was just not enough work to justify hiring another person. Councilmember Hunt stated that he felt that Mr. Bob was just not physically/health wise able to perform the inspections and services that currently need to be completed. Councilmember Edmundson stated that this situation leaves the Town between a rock and a hard place. The Mayor stated that currently we have an agreement with the County to temporarily review plans, do inspections and complete the inspection for the Town. It was stated that the County would eventually send us an

invoice us for the services they have completed. Councilmember Parks stated that there was really two issues, one whether the Town would raise his pay and hire someone to help. A motion was made by Councilmember Parks to decline the request of Mr. Bob as written in the letter a second was made by Councilmember Hunt. The Mayor wanted to make it perfectly clear that this motion was not to terminate Mr. Bob. That this is only a denial of the items mentioned in the letter. No further discussion. Motion Carried.

#### BRONSON PARKS & RECS:

Parks and Rec Director Curtis Stacy approached the podium to address the council and give an update on spring sports, He stated that this spring there was a total of 152 children that participated. He stated that this is the most children that has ever participated in spring sports. He stated that the BPR spring awards is Thursday May 15 @ 6:00pm.

#### FIRE DEPARTMENT:

Chief Dennis Russell only wanted to thank Councilman Hunt and Councilmember Parks for helping and volunteering to be in the dunk tank at the Blueberry Festival.

#### PUBLIC WORKS:

Public Works director Erik Wise approached the podium to address the Council on a few updates that are going on, he stated that the sidewalks on Pine Street and by the school have been repaired and look nice.

He stated that the fire hydrant by the Elementary School has been replaced with a better hydrant for that area.

He stated that he culverts for the SCOP project are being put in, he mentioned that a few power poles would have to be re-located and Central Florida Electric will be moving.

#### BUILDING & ZONING:

#### ATTORNEY REPORT:

#### COMMITTEE REPORTS:

Infrastructure Committee-

Industrial Committee-

Cemetery Committee- The next meeting will be June 19 @ 6pm right before the Council meeting.

#### COUNCIL REPORT:

Councilmember Aaron Edmondson- Wanted to mention the need for street lights on Fairgrounds. He stated that at least two lights need to be put on this street. Erik stated that he will get in touch with someone at Central Florida Eclectic to get the work started. A motion to put street lights, at least three street lights on Fairground Ave, and a second by Councilmember Hunt. The number of street lights will be assessed by Central Florida Electric. The final vote was 3:2 for three street lights.

Councilmember Katie Parks- Wanted to Thank everyone for the Blueberry Festival and that work would start for the 4<sup>th</sup> of July.

Vice Mayor Beatrice Roberts- NA

Councilmember Jason Hunt- Wanted to thank those that came out for the Festival.  
Mayor Bruce Greenlee-Wanted to thank the staff for the their work on the Festival and for  
keeping up with the extra duties that came with Mr. Bob duties.

REVIEW AND PAY BILLS:

A motion to pay the bills was made by Vice Mayor Roberts with a second from Councilmember Parks.  
No further discussion. Motion Carried.

AJOURN

Meeting adjourned at 7:40pm.

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ATTEST:

\_\_\_\_\_  
Bruce Greenlee

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Pamela Whitehead, Town Clerk

Town of Bronson  
Council Meeting  
June 5, 2017, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Curtis Stacy, Erik Wise, Dennis Russell, Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Jason Hunt, and Mr. Warm. Absent: Beatrice Roberts

After the Prayer, Pledge and Roll Call the Mayor opened the meeting and welcomed those in attendance.

APPROVAL OF MINUTES:

A motion to approve the minutes from the May 15, 2017 council meeting was made by Councilmember Parks, A second was made by Councilmember Hunt. No further discussion. Motion Carried.

INFORMATIONAL ITEMS:

Mr. Elijah Williams approached the podium about various complaints and concerns within the town of Bronson. The Council reassured Mr. Elijah that his concerns would be taken into consideration.

NEW BUSINESS:

A motion to approve Pay Request #1 for Hipp Construction for the SCOP Grant was made by Councilmember Parks and a second from Councilmember Hunt, no further discussion. Motion Carried.

A motion to accept the Jayhawk Contract for renewal, this is the Town's billing software, for a total prices of \$700.00 was made by Councilmember Parks, with a second by Councilmember Edmundson. No Further discussion, Motion Carried.

Decision regarding Mr. Bob's resignation letter. The Clerk informed the Council that Mr. Bob had been reached by phone to inform him of the Council's decision regarding the letter that was presented to the Council. Mr. Bob stated that he would not returning at his current rate of pay, and to accept the letter presented as his resignation notice. A motion to accept the resignation of Mr. Bob was made by Councilmember Edmundson and a second by Councilmember Parks, no further discussion. Motion Carried. Mr. Warm commented that a letter should be sent to Mr. Bob making him aware of the Council's decision.

Mayor Greenlee opened a discussion/decision regarding alternatives for Building Official. The Mayor stated that we have a couple of alternatives that we could choose. Mr. Warm stated that he read through both alternatives and they both seemed fine. The Mayor stated that all of the surrounding municipalities are using the services of MT Causley for their Building and Zoning. Mayor Greenlee explained how MT. Causley operated how an 80/20 split. The Mayor went on to explain that we would be moving off of the City of Dunnellon's rate schedule, and that there may need to be some adjustment in the fee schedule. The Mayor state that Levy County would also be willing to pick up our Plan100 review, inspections and permitting only, and wish to receive 100% of the fees. He stated that even



though he could not make a motion but he did give his opinion. A question was asked from the audience about who would take the applications and issue the permits, the Mayor stated that permits would be issued on a fairly quickly as permit applications would be scanned and communication would take place through email. Mr. Edmundson stated that with either company rates would need to be adjusted. Councilmember Hunt asked who would help with planning and zoning. Mayor Greenlee explained that local municipalities use North Florida Regional Planning Council for a fee, and that is something we can explore. The Council was just concerned about the relationship between the Town and County and how it may affect the future. The Mayor stated that he felt that the County may not be onboard 100% with this project. A motion to accept the services of MT Causley to take over Building and Zoning as per their proposed contract agreement was made by Councilmember Edmundson, a second was made by Councilmember Parks. No further discussion. Motion Carried.

#### UNFINISHED BUSINESS:

#### PUBLIC PARTICIPATION:

Mrs. Shirley wanted to know how it would change if someone needed a permit, Mayor Greenlee stated that the permit would still be handled the same way and should be handled very quickly. A question was asked if inspection could be called in for on Friday. The Mayor explained that it would be the decision of MT Causley once they were set up.

#### BRONSON PARKS & RECS:

Parks and Rec Director Curtis Stacy informed the Council that more doughnuts had been cut into the Soccer field, but we are looking into getting a fence with locked gates.

#### FIRE DEPARTMENT:

Dennis Russell stated that League of Cities will not cover hoses, but we can apply for another forestry grant for the hoses.

#### PUBLIC WORKS:

Erik Wise stated he had meet with HIPP construction regarding the condition of the road base, and the need for more of a road base. He stated that a change order would be needed and would include making the road base 6inchs and decreasing the amount of asphalt to 1.5 inches, and to delete the ditch blocks and use natural earth to create a ditch block. The changes would be pending DOT approval. A motion to allow the changes suggested from HIPP construction was made by Councilmen Hunt, and a second by Councilmember Parks. No further discussion. Motion Carried.

He stated a line extension on Hardee Street was completed to remove a blow-off out of the roadway. He stated that six residents are under a pre-cautionary boil water notice, but there should be no adverse effects.

#### BUILDING & ZONING:

#### ATTORNEY REPORT:

Mr. Warm only wanted to mention the upcoming anniversary of D-day.

#### COMMITTEE REPORTS:

Infrastructure Committee-

Industrial Committee- The Mayor mentioned applying for a grant that would be used to do a Community Analysis and turn it into a formally document that could be used online to see everything about the Town of Bronson. A motion to allow the Clerk to research and apply for a Community Analysis grant. Motion Carried.

Cemetery Committee- An upcoming meeting will be soon.

COUNCIL REPORT:

Councilmember Aaron Edmondson-NA

Councilmember Katie Parks- Wanted to know about activities at the 4<sup>th</sup> celebration. A suggestion from the audience was to allow food vendors and fireworks. Some members of the audience wanted to mention that the lack of advertising is hurting the events. Her suggestion was to purchase big banners, and committees that are selected but they never get a call. Her other suggestion was to develop a committee to help with events. A question was asked how we suggest we advertise.

Vice Mayor Beatrice Roberts- NA

Councilmember Jason Hunt- NA

Mayor Bruce Greenlee-NA

AJOURN

Meeting adjourned at 7:50pm.

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ATTEST:

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Bruce Greenlee, Mayor

\_\_\_\_\_  
Pamela Whitehead, Clerk

Town of Bronson  
Council Meeting  
June 19, 2017, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Curtis Stacy, Dennis Russell, Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Mr. Warm. Absent: Erik Wise.

After the Prayer, Pledge and Roll Call Mayor Greenlee opened the meeting and welcomed those in attendance.

**APPROVAL OF MINUTES:**

A motion for the Approval of the minutes from June 5, 2017 council meeting was made by Councilmember Parks, with a second from Councilmember Roberts. MOTION CARRIED

**INFORMATIONAL ITEMS:**

The Clerk presented the Council with the information for the Florida League of Cities Annual Conference Information Packet-August 17-19, Orlando Florida. Cost is \$525 per person, plus the cost of hotel room and ask for those who are interested in attending. A motion allowing those who are interested in attending the conference was made by Councilmember Edmundson, a second was made by Councilmember Parks. MOTION CARRIED

**PUBLIC PARTICIPATION:**

- Dave and Angela Lambe with Let's Get Training to explain the sports camps that their company would be holding, they asked for permission to use the facilities and the blue building. They also informed the Council off the purpose of the camp. They stated they have purchased sports insurance to cover the camp. Instruction from Mr. Warm and the Council were as follows: they would need to change from an LLC to a non-profit, they would need to name the Town as a named insurance, and a lease agreement would need to be signed, after being drawn up by Mr. Warm. The Council wanted to make clear that the equipment would be provided by Let's Get Training, and the building would not be allowed to be utilized. A motion was made by Councilmember Parks to allow Let's Get Training to utilize the facilities at the Park, once all insurance and legal information has come back ok, a second was made by Councilmember Edmundson. MOTION CARRIED.
- The Clerk presented a request from resident Mary Thomas Griffin asking for permission to block off Hurst Street for a block Birthday Party that will be coming up. A motion to allow the blocking off of Hurst Street for the party was made by Vice Mayor Roberts with a second by Councilmember Parks. MOTION CARRIED.

**NEW BUSINESS:**

- A motion to approve Resolution 17-07: Amendment to the Traffic Signal Maintenance and Compensation Agreement was made by Vice Mayor Roberts and a second by Councilmember Parks. No further discussion. MOTION CARRIED.

- A motion to accept the Polices for the CDBG Grant that would need in order to proceed, was made by Vice Mayor Roberts and a second from Councilmember Parks. Mr. Warm stated that if we wanted the grant we need to accept the polices. MOTION CARRIED.  
**17-08** Affirmative Action Policy  
**17-09** Anti-Displacement and Relocation Policy  
**17-10** Citizen Complaint and Citizen Participation Plan  
Section 504/ ADA Policy  
CDBG Procurement Policy  
**17-11** Section 906 Public Law Policy
- Vice Mayor Roberts made a motion to accept the presented Response letter for CDBG, a second was made by Councilmember Parks. MOTION CARRIED.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

Chief Dennis Russell's presented to Council quotes for Overhead Door Repair, he explained that it would be a manual lift door and the motorized door would not be replaced. A motion to accept the quote from Gainesville Door for \$1,095.00 and a second from Councilmember Hunt. MOTION CARRIED.

PUBLIC WORKS:

BUILDING & ZONING:

The Clerk gave the Council a brief update that Florida Municipal Services would be here soon to get started with taking over the Building and Zoning. Mr. Warm asked who has been completing the inspection and permits, the Clerk stated that the County along with Susie and myself have been completing the inspections.

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- Mayor Greenlee stated that he has been out to visit the work site for the SCOP grant. He stated the project is going well and the road base is going down. Vice Mayor Roberts brought up an issue regarding the mail delivery.

Industrial Committee-

Cemetery Committee- Stated that there was a meeting but not much was discussed. There was some discussion about getting a few benches to put out front. Mayor Greenlee suggested the idea of families sponsoring the benches.

COUNCIL REPORT:

Councilmember Aaron Edmondson-NA

Councilmember Katie Parks- wanted to know what was happening with the Welcome to Bronson signs. Councilmember Hunt stated that he is going to speak with Mr. Rowe about digital signs and what he thinks would be best for signs.

Vice Mayor Beatrice Roberts- NA

Councilmember Jason Hunt-NA  
Mayor Bruce Greenlee-NA

REVIEW AND PAY BILLS

The Council asked a few questions regarding two Cash checks, the money was used to purchase gift cards for the Blueberry Participants and money to sell tee-shirts. Vice Mayor Roberts asked about a check for the Road Department from the Fire Department. Deputy Clerk stated that was two months of gas bills for the Fire Department. A motion was made by Councilmember Parks to pay the bills, with a second by Councilmember Hunt. MOTION CARRIED.

AJOURN

Meeting adjourned at 7:35pm

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ATTEST:

\_\_\_\_\_  
Bruce Greenlee, Mayor

\_\_\_\_\_  
Pamela Whitehead, Town Clerk

Town of Bronson  
Council Meeting  
July 17, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Steven Warm, Dennis Russell, Erik Wise and Curtis Stacy. Absent: Susie Robinson.

After the Pledge, Prayer and Roll Call, Mayor Greenlee opened the meeting and welcomed everyone in attendance.

**APPROVAL OF MINUTES:**

A motion for the approval of the minutes from June 19, 2017 Council meeting was made by Councilmember Parks, with a second from Vice Mayor Roberts. No further discussion. Motion Carried.

**INFORMATIONAL ITEMS:**

**PUBLIC PARTICIPATION:**

**NEW BUSINESS:**

The regular Council meeting will close and the Quasi-Judicial Hearing will be opened.

Mayor Greenlee opened the Quasi-Judicial Hearing-Boutwell Action for Zoning Classification. The Clerk stated that the applicant submitted request for Zoning, as the parcel is un-zoned. Mr. Bob Keagan went out and looked at the property and his recommendation was listed on the memo. Mayor Greenlee asked the Council if they had any questions. The Vice Mayor only wanted to clarify if the applicants wished to sub-divide the property. The agent for the applicant's agent stated that the property would not be subdivided. After the Council, had asked questions the Mayor opened the hearing up to the audience for questions. A question was asked about the old abandoned rail-road easements. The Mayor stated that the issue of the rail-road easements would be left alone at this time. A motion to approve the action as presented above was made by Vice Mayor Roberts, with a second by Councilmember Parks. Motion Carried.

The Mayor then closed the Quasi-Judicial Hearing and re-opened the regular Council.

The Clerk presented the pay request #2: HIPP Construction SCOP Project. A motion to approve the pay request was made by Vice Mayor Roberts with a second from Councilmember Parks. Motion Carried.

The Clerk presented the council with the upcoming Election Timeline and asked for a vote of approval. A motion to accept the timeline as presented was made by Councilmember Parks, with a second by Councilmember Edmundson. Motion Carried.

The Clerk presented the TRIM Timeline: Dates, Budgets Workshops; Discussion. The Clerk stated that the meetings would be at 6pm, prior to the Council meetings. A motion to accept the timeline and meeting times was made by Vice Mayor Roberts, with a second by Councilmember Hunt. Motion Carried.

The Clerk presented to the Council the information needed for the TRIM Form 420MMP review, select proposed Millage: set date for Tentative Hearing. The Clerk explained to the Council different millage rates and what the revenues from each would be. A motion to set the proposed millage at 5.7702 was made by Councilmember Parks with a second by Vice Mayor Roberts. Motion Carried.

The Clerk presented the council Summerville Electric Quote for Traffic Light Repair. The repair is for the "loop" that controls the traffic. A motion to accept the quote from Summerville electric for the loop on state road 24 was made by Vice Mayor Roberts, with a second from Councilmember Hunt. Motion Carried.

A motion to accept Ordinance number 17-12: Amendment to Land Development Regulations to Provide for a Recreational Vehicle Park Zoning Category. The Clerk explained that currently in the LDR there is not a category in place for Recreational Park. It was explained that a citizen wanted to have a zoning change for a recreational park. Mr. Warm only wanted to point out that there would be a great deal of oversight that would be needed, for imposing fees on an applicant for such reviews. The Mayor explained that Florida Municipal would assess these fees as based on review. The Mayor explained that he felt that a RV Park would be good for the Town. A motion to accept ordinance 17-12 was made by Vice Mayor Roberts with a second from Councilmember Parks. No further discussion, Motion Carried.

The Clerk brought up an employee has requested to sell back 40 hours of vacation time. A motion to allow the employee to sell back their vacation time was made by Councilmember Parks, with a second from Councilmember Hunt. No further discussion. Motion Carried.

#### UNFINISHED BUSINESS:

The Clerk informed the Council, that Let's Get Training Lease completed their requirements as requested by the Council.

#### PUBLIC PARTICIPATION:

#### BRONSON PARKS & RECS:

#### FIRE DEPARTMENT:

Chief Dennis Russell just wanted to inform the Council that the new door went up. The Council thanked the Fire Department for the terrific show that was put on by the FD at the Independence Day Celebration.

#### PUBLIC WORKS:

Public Works Director explained to the Council the change orders from HIPP Construction. He did state that DOT did have alternative funds for the coverage of this expense. The Clerk stated that she would make sure that this change order would be reimbursed. A motion to accept the change order was made by Vice Mayor Roberts, with a second from Councilmember Parks. No further discussion. Motion Carried.

Erik informed that Council that two mowers are blown up and we another mower immediately. The cost to replace the mower was provided to the Council. A motion to approve the quote as presented for the purchase of a new mower was made by Vice Mayor Roberts, and a second by Vice Mayor Roberts and a second by Councilmember Hunt, Motion Carried.

#### BUILDING & ZONING:

The Clerk gave the Council an update regarding Florida Municipal. The forms have been updated and they have already begun to do inspections and reviews.

#### ATTORNEY REPORT:

#### COMMITTEE REPORTS:

Infrastructure Committee- the Mayor remarked on the changes that are happening and the construction that is taking place.

Industrial Committee- NA

Cemetery Committee- NA

#### COUNCIL REPORT:

Councilmember Aaron Edmondson- wanted to know the time line for putting in the new lights and wanted to know about the street signs. Erik explained that the street lights would be put up the new LED lights soon, and the County has received the order for the bulk street signs and is working on them.

Councilmember Katie Parks- wanted to thank the fire department about the job well done. She wanted to know where the Town stands on the issue of paving the road by Cameron Asbell. The Mayor wanted to explain the circumstances surrounding this whole issue. Councilmember Parks and the Mayor exchanged words and had a serious discussion about the road. Councilmember Parks stated that if the Town made the agreement to fix the road then it should be done.

Vice Mayor Beatrice Roberts- NA

Councilmember Jason Hunt- NA

Mayor Bruce Greenlee- the Mayor wanted to remind people that change will happen if members of the Town are positive, he explained that there are some negative comments about the Town but do not let negativity influence decisions. He just wanted to encourage everyone to stay positive about what is happening within the Town.

#### AJOURN

The meeting was adjourned at 8:00pm.



Town of Bronson  
Council Meeting  
July 17, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Erik Wise, Dennis Russell, Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Attorney Warm. Absent: Curtis Stacy.

The Mayor opened the meeting and proceeded with the prayer, pledge and roll-call. He then welcomed everyone in attendance.

**APPROVAL OF MINUTES:**

A motion to Approve the minutes from July 17, 2017 Council Meeting was made by Councilmember Parks, with a second from Councilmember Edmundson. No further discussion. Motion Carried.

**INFORMATIONAL ITEMS**

The Clerk informed the Council of the Commencement Approval for Phase III of FRDAP Grant, the Clerk also made the Council aware of the award of new SCOP Grant for \$375,000 for Picnic Street Project.

**PUBLIC PARTICIPATION:**

Mr. Timothy Hamilton on behalf of Handicapable Sports People approached the podium and explained to the Council what he wished to accomplish with his program. The purpose of his program is to provide able bodied and disable bodied people together in order to continue with sportsmanship. The Council asked a few questions about the permitted use of the property. Activities would include shooting at 3d targets with rubber arrows.

Coach Aimee Smith approached the podium and ask Council if they would give permission for BPR cheer to do a few fundraisers in order for the Cheer squad to purchase water bottles, cheer bag and pink items for Breast Cancer Awareness. Parks and Rec Director Curtis Stacy approached the podium and stated that he did not have a problem with this and felt it would be ok to do. The fundraisers would include bake sale, car wash and Krispy Kreme doughnuts. A motion to allow the Cheer Coach Aimee Smith is allowed to do fundraisers with the cheerleaders to purchase extra items. Motion Carried.

**NEW BUSINESS:**

The Clerk presented the Council Ordinance 17-12: Second and Final Reading; An Ordinance to amend the Town of Bronson's Land Development regulations to provide for a Recreational Vehicle Park Zoning Category. Motion Carried on this second and final reading of this published ordinance, was made by Vice Mayor Roberts and a second by Councilmember Parks. Motion Carried.

A motion to accept Resolution 17-13: A resolution by the Council of the Town of Bronson Approving a Zoning Designation for Land Parcel 06458-000-00 was made by Councilmember Parks, with a second by Vice Mayor Roberts. Motion Carried.

The Clerk presented a Pay request #3 on behalf of HIPP Construction in the amount of \$63,261.72. A motion to accept this pay request was made by Vice Mayor Roberts, with a second by Councilmember Parks. Motion Carried.

The Clerk presented the Council with the FMIT Insurance renewal quote in the amount of \$38,395 split between General, Fire, and Water/sewer. A motion to accept the quote was made by Vice Mayor Roberts with a second by Councilmember Edmundson. Motion Carried. Councilmember Parks wanted the Clerk to check on why we did not receive the Drug Free and Safety Credit listed on the bottom of the quote.

Catherine Manual request for Martin Luther King Festival. Councilmember Parks stated that she would like to have a parade before the Festival, the date of the Festival would be Monday January 15, 2018. Councilmember Hunt wanted to know what kind of parade, like people marching or floats. Mayor Greenlee stated he was not opposed to the Celebration at all, however he felt that due to the number of people that were at the march that the sidewalk was sufficient for the event. A motion to allow the closure of the Martin Luther King Street for the MLK Festival 10-4, a second was made by Councilmember Edmundson. Motion Carried.

Councilmember Parks asked the Council to set a date for the Trunk or Treat event. The date of the event will be Saturday October 28, 2017, starting at 6:30pm until 9pm in the park. The Clerk asked the Council who would be coming to help at the Truck or Treat Festival. Mayor Greenlee stated he would be there to help. A motion to have the Trunk or Treat event on Saturday October 28, 2017 was made by Councilmember Parks with a second from Vice Mayor Roberts. Motion Carried.

Vice Mayor Roberts brought up the topic of a Gym/Community Center. She feels that we should start the process of looking into the cost of the building and slap of concrete. She stated that we receive a monthly payment from Verizon that could be used for the repayment of a loan. Currently, she is only looking for feedback. Parks and Rec director Curtis Stacy approached the podium and suggested the best location for the Gym, he stated that he felt the best location would be by the current observation deck. The Council suggested other Town property that would possibly work for a Gym.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

Parks and Rec Director Curtis Stacy informed the Council of the current sports that are happening and made the Council aware of the Soccer hosting dates, September 16 and October 21, 2017. Flag football and girls volleyball.

FIRE DEPARTMENT:

Chief Dennis Russell made the Council aware of the Boot Drive October 21 and 22, 2017 from 6am-1pm.

PUBLIC WORKS:

BUILDING & ZONING:

CLERK REPORT:

The Clerk gave a quick update on the recent election Qualifying. The Clerk asked for a member of the Council for the Canvassing Board. Mayor Greenlee asked if Councilmember Parks would be interested in serving on the board.

The Clerk also wanted to know if the Council would like to move the final Council meeting to September 25, 2017 so that TRIM and the Final Council meeting would take place on the same date. A Motion to move the second Council meeting to September 25 for the last Council meeting of this fiscal year was made by Vice Mayor Roberts, a second was made by Councilmember Parks. Motion Carried. Councilmember Edmundson asked when the swearing in of the new Council member would be sworn in.

#### ATTORNEY REPORT:

#### COMMITTEE REPORTS:

Infrastructure Committee-  
Industrial Committee-  
Cemetery Committee-

#### COUNCIL REPORT:

Councilmember Aaron Edmondson-  
Councilmember Katie Parks-Wanted to know if other members of Council planned to attend the round table discussion.  
Vice Mayor Beatrice Roberts-  
Councilmember Jason Hunt-  
Mayor Bruce Greenlee-just wanted to thank everyone for their attendance.

#### AJOURN

With nothing further the meeting was adjourned at 7:49pm.

Town of Bronson  
Council Meeting  
August 21, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Erik Wise, Dennis Russell, Pamela Whitehead, Aaron Edmundson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, & Attorney Warm. Absent: Curtis Stacy

After the Prayer, Pledge and Roll Call Mayor Greenlee opened the meeting and welcomed those in attendance.

APPROVAL OF MINUTES:

A motion to approve of minutes from August 7, 2017 Council Meeting was made by Councilmember Parks, with a second by Councilmember Edmundson. Motion Carried

INFORMATIONAL ITEMS:

PUBLIC PARTICIPATION:

Mr. Elijah Williams wanted to thank Erik and his guys for the good work that was done at the cemetery, and Mr. Elijah wanted to mention that the County had finished pushing in the dirt to fill in the hole.

NEW BUSINESS:

The Clerk presented Resolution 17-14: A RESOLUTION OF THE TOWN COUNCIL APPROVING AND AUTHORIZING THE EXTENSION OF A SMALL COUNTY OUTREACH PROGRAM AGREEMENT (Picnic Street Project). A motion to accept the resolution was made by Vice Mayor Roberts, a second was made by Councilmember Parks. Motion Carried.

The Clerk presented the Council the Renewal of Employee Health, Vision and Dental Insurance 2017-2018 FYE. Motion to accept this renewal was made by Vice Mayor Roberts, with a second from Councilmember Edmundson. Motion Carried.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

PUBLIC WORKS:

Public Works Director Erik Wise approached the podium and updated Council on several projects. Lift Station 1 will need to have repairs done due to a ground fault failure. He also explained the SCOP project has pretty much completed except for some stripping. Mayor Greenlee thanked Erik for his

diligence in making sure the project was going according to plans. He also explained to Council that water and electric has been run out to the pole barn. Lead and copper testing has also been completed.

#### BUILDING & ZONING:

#### ATTORNEY REPORT:

#### COMMITTEE REPORTS:

Infrastructure Committee- Mayor Greenlee wanted to mention that the paving project by Asbell Insurance has been completed.

Industrial Committee-

Cemetery Committee- a meeting will be scheduled shortly.

#### COUNCIL REPORT:

Councilmember Aaron Edmondson-

Councilmember Katie Parks-

Vice Mayor Beatrice Roberts- Only wanted to thank the Council for allowing her to attend the conference.

Councilmember Jason Hunt- wanted to thank the Council for allowing him to attend the conference, it was very informative.

Mayor Bruce Greenlee- The Mayor wanted to thank the Council for the opportunity to attend the conference, and gave great praise for the Mayor of Inglis. He also mentioned that Mrs.

Boatwright contacted him and was interested in having a countywide event for Martin Luther King Day.

#### REVIEW AND PAY BILLS

A motion to pay the bills was made by Vice Mayor Roberts with a second from Councilmember Parks. Motion Carried.

#### AJOURN

With no other business the meeting was adjourned at 7:15pm

Town of Bronson  
Council Meeting  
September 5, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Dennis Russell, Susie Robinson, Pamela Whitehead, Aaron Edmundson, Katie Parks, Beatrice Roberts, Jason Hunt, Attorney Warm. Bruce Greenlee. Absent: Curtis Stacy and Erik Wise.

After the Prayer, Pledge and Roll Call Vice Mayor Roberts opened the meeting in Mayor Bruce Greenlee's absence.

#### APPROVAL OF MINUTES:

A motion to approve the Minutes from August 21, 2017 Council Meeting was made by Councilmember Parks, and a second by Councilmember Hunt. Motion Carried.

#### INFORMATIONAL ITEMS:

#### PUBLIC PARTICIPATION:

Sandy Mosley from Bronson Public approached the podium to ask the Council for permission to place a raised bed portable flower bed. IFAS would provide the equipment. A motion to allow the library to place a portable flower bed was made by Councilmember Parks, with a second from Councilmember Hunt.

#### NEW BUSINESS:

Vice Mayor Roberts opened the Quasi-Judicial Hearing for the Variance Request from Pauline Patrick (carport). The Clerk read the information provided to the Council. MT Causley reviewed the information and gave their recommendations. The recommendation was to deny this request, as it is not a hardship and does not meet the setbacks set forth. Mr. Warm provided the Council with some requirements that would not need to be met in order for the variance to be approved. The Council stated that the resident had already built the structure without the permit. A motion to decline/deny the variance due to the circumstances was made by Councilmember Edmundson, with a second from Councilmember Parks. Motion Carried. The Clerk was directed to send a letter letting them know the outcome and the shed must be moved.

The Quasi-Judicial Hearing will end and the regular Council will re-open

The Clerk presented Pay Request #4 HIPP Construction \$114, 934.86. A motion to approve the pay request was made by Councilmember Parks, with a second from Councilmember Edmundson.

Abandoned Properties- Code Enforcement, Mayor Greenlee wanted to bring up the fact that MT Causley does offer Code Enforcement for an additional fee, per hour. A motion to allow MT Causley to conduct Code Enforcement on behalf of the Town was made by Councilmember Edmundson, with a second from Councilmember Parks. Motion Carried.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

Chief Dennis Russell wanted to give the Council some updates. IN this current month 92 call were ran by the Fire Department, 28 in the City and 58 in the County. There were three mutual aid to Chiefland calls, two mutual aid to Williston calls, and one call in Otter Creek. He also gave an update on the storm preparations.

Councilmember Hunt brought up an issue regarding the Fire Department taking two Fire Trucks to a Birthday party at the request of Councilmember Parks. Chief Russell stated that they do not get many requests but they do occasional go out and talk to Children about the equipment and the Fire Department for "PR". Vice Mayor Roberts stated that yes it has happened in the past but permission as always been asked by the Council first. There was a discussion about who was paid and not paid. There were some disagreement about who was paid, how many people went and how many trucks were taken out to the party. Mayor Greenlee joined the meeting and stated that using equipment for their own personal gain should not be done.

A question from the audience was where the first hurricane shelter would be. It was stated that Bronson Elementary would be the first shelter opened.

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- Mayor Greenlee stated that small driveway was completed in regards to the SCOP project to satisfy a complaint.

Industrial Committee-

Cemetery Committee-

COUNCIL REPORT:

Councilmember Aaron Edmondson-NA

Councilmember Katie Parks- A reminder that Truck or Treat is Oct 28, 2017

Vice Mayor Beatrice Roberts- Notice of a Free Health Clinic at the Health Department, the 4<sup>th</sup> Wednesday from 4-8.

Councilmember Jason Hunt-NA

Mayor Bruce Greenlee- Just wanted to remind everyone to take precautions for the storm.

REMINDERS: TRIM Tentative- September 6, 2017 @ 5:15

TRIM Final & Year End Council- September 25, 2017

AJOURN



Town of Bronson  
Council Meeting  
September 25, 2017 @ 6:30 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Erik Wise, Dennis Russell, Susie Robinson, Curtis Stacy, Pamela Whitehead, Aaron Edmondson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt. Attorney Warm.

Mayor Greenlee welcomed everyone to the regular Council meeting after the Prayer, Pledge and Roll Call.

APPROVAL OF MINUTES:

A motion to approve the Minutes from the September 5, 2017 Council Meeting was made by Councilmember Parks, with a second from Councilmember Edmondson. No further discussion. Motion Carried.

INFORMATIONAL ITEMS:

PUBLIC PARTICIPATION:

NEW BUSINESS:

The Clerk explained to the Council the Mittauer Pay Request #5 for HIPP Construction \$34,447.70. This is the final pay request. A motion to accept this request and pay according to contract was made but Vice Mayor Roberts with a second from Councilmember Hunt. No further discussion. Motion Carried.

The Clerk explained to the Council that the executed copy of the contract for the Picnic Street project was received and that Mittauer and Associates will be putting together a proposal for the project.

The Clerk read the letter received from DEO decision for CDBG Grant Cycle, the letter informed the Town that the application was not approved and would not be funded in this grant cycle. The Mayor asked if DEP had provided information on what the fundable range would be.

The clerk explained to the Council the amount of employee compensation the employees are currently making. The Clerk also explained that one employee is currently being paid out of water but does more road and streets work, the employee that is being paid out of general is doing more technical water/sewer work and we would like to switch which accounts they are paid out of. The Council agreed with this change, a motion to switch the employee's payroll accounts was made by Councilmember Parks, and a second by Councilmember Hunt. No further discussion. Motion Carried. This change will be effective the first pay cycle in October.

The Mayor opened the discussion regarding employee compensation and what the intention of the Town is regarding employee compensation. Councilmember Parks opened the discussion commenting

that Glen has made a great effort and has been showing real improvement. It was mentioned that Glen has picked up more responsibility and is in need of title change. Public Works Director Erik Wise approached the Council and highlighted Glen's strengths. He was learned to install meters, and fix water breaks by himself. He is extremely dependable and an excellent equipment operator. He also has taken on the role of a lead person and Erik depends on him to handle things when he cannot get here. It was brought to Council that Glen is in need of a Job description to include the more technical aspects of the job. The Mayor wanted to clarify that for the future put the job description changes specifically to avoid questions. Councilmember Edmondson made the motion to change Glen Smith's job description from Public Works Tech to Water and Sewer Tech, the motion was seconded by Councilmember Parks, the motion was amended to include a rate of pay. The Council asked Erik was the starting pay was for a Water and Sewer Tech. There was some discussion and suggestion among the council as to what his increased pay should be. A motion was made by Vice Mayor Roberts to take Erik's suggestion and increase Glen's salary to \$15.00 per hour, a second was made by Councilmember Edmondson. Motion Carried. Councilmember Parks made a motion to give Susie a 2.27 raise with her duties, with a second from Vice Mayor Roberts. Motion Carried. The Clerk stated that it wasn't fair to address pay raised that way because everyone duties have increased. After some discussions between the council, Vice Mayor Roberts made another motion to move Glen back to his old title and pay until more information is provided to Council, a second was made by Councilmember Parks. Vote 3:2, Motion Carried. Councilmember Parks made a motion negate her previous motion, a second by Vice Mayor Roberts. Vote 4:1 Motion Carried.

A motion to table the discussion of employee compensated was made by Councilmember Parks, with a second by Councilmember Hunt with instructions as follows:

Vice Mayor Roberts would like a total summary of employee pay, benefits health, overtime, retirement, life and dental and put it on a whole summary of what each person received. Councilmember Parks wants the job description currently and what changes have been made. This information needs to be completed by the first Council meeting. Motion Carried.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

Fire Chief Dennis provided the Council with a Tire Quote for Truck 70. A motion to allow the tires to be purchased was made by Councilmember Hunt, with a second from Councilmember Parks. Motion Carried.

PUBLIC WORKS:

Erik presented the council with a quote from Barney's Pump Repair to replace the power cord, and polish the propeller and reinstall. The cost of the quote is \$987.00, a motion to approve this quote was made by Councilmember Hunt, with a second from Vice Mayor Roberts. Motion Carried.

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee- the Mayor touched on the new SCOP project at the Park.

Industrial Committee- The Mayor stated that he has been talking with some people that would be interested in serving on this committee.

Cemetery Committee-

COUNCIL REPORT:

Councilmember Aaron Edmondson-Nothing

Councilmember Katie Parks- Remind of Trunk or Treat on October 28, 2017.

Vice Mayor Beatrice Roberts- Wanted to set a date for a special meeting after the election, the Clerk was directed to find out what day Judge Browning would be available after the Election.

Councilmember Jason Hunt-nothing

Mayor Bruce Greenlee-Wanted to congratulate the candidates and wish them luck.

AJOURN

The meeting was adjourned at 7:15pm

Town of Bronson  
Special Council Meeting  
October 10, 2017 @ 6:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Pamela Whitehead, Susie Robinson, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Dennis Russell. Absent: Curtis Stacy & Erik Wise

Mayor Greenlee welcomed everyone in attendance after the Prayer, Pledge and Roll Call.

**SPECIAL ITEM:**

Judge Browning came forward to perform the Swearing in of new Councilmember Robert Partin. Once the swearing in was completed Mr. Partin took his place in seat one.

**INFORMATIONAL ITEMS:**

- Homecoming Parade—Date October 12, 2017 line up at 6pm all members are invited to ride on the float.
- Williston will host the Veterans Parade Saturday November 11, 2017 starting at 10am, if Council is interested in attending.
- Invitation for the Grand Opening of Big Bend shellfish Oct 21, 2017 @ 1pm at the Cedar Key Park
- FYI—Florida City Government Week is Oct 23-29, 2017
- FYI---Red Ribbon Week Oct 23-29, 2017

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**ELECTION OF MAYOR AND APPOINTMENT OF DEPARTMENTS**

Mayor Greenlee passed the gavel to the Clerk: The Clerk called for nomination for the 2017-2018 Fiscal year.

Clerk calls for nominations for Mayor for Fiscal Year 2017-2018: Councilmember Hunt nominated Bruce Greenlee to continue as Mayor, the clerk called for any other nomination. With no other nomination the Clerk called for a vote, vote was unanimous. Motion Carried.

Mayor is appointed: Bruce Greenlee was appointed Mayor for another term.

Mayor appoints Departments to Councilmembers: Mayor Greenlee left the Councilmembers in charge of their current departments, Mayor Greenlee appointed Councilmember Partin to Economic Development and Buildings.

Mayor appoints Vice Mayor: Mayor Greenlee asked Vice Mayor Roberts if she would continue to serve as Vice Mayor.

Adjourn: With no other business the meeting was adjourned at 7:10pm.



Town of Bronson  
Council Meeting  
November 20, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Erik Wise, Pamela Whitehead, Robert Partin, Katie Parks, Beatrice Roberts, Jason Hunt and Attorney Warm. Absent: Curtis Stacy, Dennis Russell, and Bruce Greenlee.

After the Prayer, Pledge and Roll Call, Vice Mayor Roberts opened the meeting and welcomed those in attendance.

APPROVAL OF MINUTES:

A motion for the Approval of the minutes from the November 20, 2017 Regular Council Meeting was made by Councilmember Partin, with a second by Councilmember Parks. No further discussion. Motion Carried.

INFORMATIONAL ITEMS:

PUBLIC PARTICIPATION:

Mrs. Boatwright approached the podium to discuss with the Council to discuss the countywide Martin Luther King Event that will be taking place for MLK. This year for the first time the event will be held countywide. Mrs. Boatwright explained the different events that will take place during the week, including an Essay Contest. A detailed schedule will be sent out once all the details have been finalized.

NEW BUSINESS:

A motion to close the Martin Luther King Street for the upcoming Martin Luther King Celebration was made by Councilmember Parks with a second from Councilmember Hunt. No further discussion. Motion Carried.

The Clerk requested permission to purchase year-book ad. A motion to purchase an ad in the yearbook was made by Councilmember Partin and a second by Councilmember Parks. No further discussion. Motion Carried.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

**PUBLIC WORKS:**

Public Works Director approached the podium to explain to the Council the procedure that US Emergent Tech uses to clean out the Sewer Facility. This procedure is 100% grant funded. A motion for Erik to proceed with the grant was made by Councilmember Parks, with a second by Councilmember Hunt. Motion Carried.

**BUILDING & ZONING:**

**ATTORNEY REPORT:**

**COMMITTEE REPORTS:**

Infrastructure Committee-  
Industrial Committee-  
Cemetery Committee-

**COUNCIL REPORT:**

Councilmember Robert Partin-Brought up the repairs needed to Gilbert Street, he went on to say he would reach out to see how much repairs would be to the roadway.  
Councilmember Katie Parks- shared information about MLK  
Vice Mayor Beatrice Roberts-  
Councilmember Jason Hunt- still working on the sign project, and has received a quote from the same company that produced the sign for the Park.  
Mayor Bruce Greenlee-

**AJOURN**

With no further business, the meeting was adjourned at 7:19pm

Town of Bronson  
Council Meeting  
November 6, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Erik Wise, Curtis Stacy, Dennis Russell, Susie Robinson, Pamela Whitehead, Robert Partin, Katie Parks, Bruce Greenlee, Beatrice Robert, Jason Hunt and Attorney Warm.

After the Prayer, Pledge and Roll Call Mayor Greenlee opened the meeting and welcomed those in attendance.

#### APPROVAL OF MINUTES:

A motion to approve the following minutes from the corresponding meetings was made by Councilmember Parks, a second was made by Vice Mayor Roberts. Motion Carried.

- September 25, 2017: Budget Meeting
- September 25, 2017: Regular Council Meeting
- October 10, 2017: Special meeting

#### INFORMATIONAL ITEMS:

The Mayor made the announcement that Skip McCall from WCA was generously donation \$500 to be used for our Holiday parties.

The Clerk reminded the Council of the Veterans Day Parade taking place on Saturday November 11, 2017.

#### PUBLIC PARTICIPATION:

Mr. Elijah Williams approached the podium and thanked the Council and staff for their work during the storm. He also wanted to thank Erik and his staff for their work at the cemetery and commented on how nice it looked. The Mayor commented that storm recovery this year was taken care of quickly and efficiently.

#### NEW BUSINESS:

The Clerk presented the Council with the Mittauer Proposal for the Picnic Street Project. Councilmember Hunt asked if we knew which side of the Street the sidewalk would go on, the clerk stated that it would most likely depend on the surveys and evaluations completed by Mittauer Engineering. The Mayor stated the topographic surveys would determine where it would go. Mr. Williams wanted to know if railings would be included. The Mayor stated that he did not feel that railings would be needed for now but it would be something we could look at in the future. A motion to accept the proposal and proceed was made by Councilmember Partin, with a second from Councilmember Parks. No further discussion. Motion Carried.



The Clerk asked the Council on which date and time they would like to set up for the Thanksgiving Lunch, the Council decided on Tuesday November 21, 2017 at 12pm. Vice Mayor Roberts stated that the employees are usually allowed to go on Holiday after the dinner.

The Clerk presented to the Council a list of the Employees Interested in selling back time: Russell, Curtis, Glen, 40 hours each. Each employee is allowed to sell back up to 80 hours per year. Vice Mayor Roberts wanted to know what the carryover was, in most places the carry-over is 200 hours. A motion to allow the payout to the above employees was made by Councilmember Partin, and a second by Councilmember Parks. No further discussion, Motion Carried.

The Mayor asked that the employee Annual Bonus could be awarded before Black Friday so that the employees may utilize it then. Councilmember Hunt that the bonuses will be awarded anyway so it makes sense to have them before Black Friday. A motion to allow the employee annual bonus to be awarded on November 21, 2017 was made by Vice Mayor Roberts, with a second from Councilmember Hunt. No further discussion, Motion Carried.

The Mayor mentioned that the Employee Evaluations are included in the packet for the Councils review as the meeting moves toward employee compensation. Vice Mayor Roberts mentioned the low score of the part-time employee. Erik Wise stated that he has extended the probation period and the employee has made steps recently to correct his short-comings.

The Clerk explained that at a previous Council meeting some employees were asked to prepare changes that have occurred to their Job Descriptions. The Council reviewed the changes. The Mayor stated that there is a difference in a Title Change and just added responsibilities to your job description. Councilmember Partin wanted clarification if a Title Change was in order for Glen Smith, the Council discussed among themselves various amounts of increase. A motion was made by Vice Mayor Roberts to change Glen Smith's title to Water/Waste Water Tech I from Public Works Laborer, the motion was seconded by Councilmember Parks. Motion Carried.

The Council moved on to Employee Salary and Overtime Spreadsheet. Vice Mayor Roberts asked what the last retirement contribution was, the Clerk stated it was 3% based on each employee's salary.

The Council moved on to employee compensation, Councilmember Parks stated that she feels that additional compensation would be required in lieu of the title change. Vice Mayor Roberts stated that the overtime is a problem and it needs to be addressed this coming year. The Mayor again touched on the need to reach for volunteers to help with events. Councilmember Parks made a motion to raise the hourly pay of Glen Smith \$1.27 bringing him to an even \$14.00 with his title change and on certification he may be eligible for another pay raise, a second was made by Councilmember Hunt. This pay raise will be retro to October 1, 2017 this will include any increase for the employees. No further discussion. Motion Carried. The COL for this year is 3%, Councilmember Parks made a motion to give all full time employees the 3% Cost of Living increase, a second was made by Vice Mayor Roberts. No further discussion. Motion carried with a 4:1 vote.

The clerk was instructed to put the retirement contribution on the next agenda.

#### UNFINISHED BUSINESS:

Councilmember Hunt brought information about signage and the spoke to Mr. Rowe who was in the audience. Mr. Rowe wanted to know what the feelings of the Council were concerning the signage. Vice Mayor Roberts stated that she spoke with someone in the City of Archer and found out that it cost

around \$1100.00 per sign. The Council continued to discuss various ideas for the sign but without any clear ideas or direction. The Mayor moved onto the next topic.

#### PUBLIC PARTICIPATION:

#### BRONSON PARKS & RECS:

#### FIRE DEPARTMENT:

Chief Dennis Russell approached the podium and let the Council know the various call runs for the last two months. He also explained the 50/50 drawing that was at the Trunk for Treats. He stated the charity this time was the Food 4 kids Back Pack Program. Mrs. Rowe stated that \$45 does go a long way and pay .18 on the dollar to pay for the food.

Mrs. Rowe stated what a wonderful time everyone has at the event, and is always surprised by the amount of food that is collected. She stated that 180 pounds of food was collected and around \$65 in donations. Dennis stated that @ 625 kids came through the event.

#### PUBLIC WORKS:

Erik stated the Wastewater permit is coming up for renewal soon and Mittauer will be taking care of the permitting as usual. Erik also explained that the shaft on the pump on the spray field pump. He stated that Citrus Well Drilling will be utilized as in the past and the cost will be around \$5,000.00 range. The Council directed Erik to get a quote.

#### BUILDING & ZONING:

#### ATTORNEY REPORT:

#### COMMITTEE REPORTS:

Infrastructure Committee- just touched on the new SCOP project, the Clerk mentioned that an email was received from Melissa with Fred Fox enterprises that we should be getting the grant.  
Industrial Committee- NA  
Cemetery Committee- nothing at this time

#### COUNCIL REPORT:

Councilmember Robert Partin- Just mentioned the success of the Trunk or Treat  
Councilmember Katie Parks- wanted to thank everyone at the Trunk or Treat and she appreciates the hard work.  
Vice Mayor Beatrice Roberts- Wanted to remind us to be mindful of when we put in the payment for the Fire Department account. Vice Mayor Roberts made a motion to hear a non-agenda item, a second was made by Councilmember Parks. Motion Carried.  
A motion to put the money for the Fire Department account in March for the current year, in their regular operating account. A second was made by Councilmember Parks. No further discussion. Motion Carried.  
Councilmember Jason Hunt-  
Mayor Bruce Greenlee- Mayor Greenlee talked briefly about his upcoming medical procedure and how long he anticipated being out for a good length of time. He also wanted to Thank Virginia Philips for her help during Trunk or Treats. Erik wanted to send a shout out to Jacob Arnold for is help during the soccer tournament.

AJOURN

Meeting was adjourned at 8:20pm

Town of Bronson  
Council Meeting  
November 20, 2017 @ 7:00 P.M.  
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

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Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call: Pamela Whitehead, Dennis Russell, Curtis Stacy, Robert Partin, Katie Parks, Bruce Greenlee, Beatrice Roberts, Jason Hunt, Attorney Warm. Absent: Erik Wise

The Mayor welcomed all those in attendance and opened the Council meeting.

**APPROVAL OF MINUTES:**

A motion to approve the minutes from the November 6, 2017 Regular Council Meeting was made by Councilmember Parks, with a second from Councilmember Partin. No further discussion. Motion Carried.

**INFORMATIONAL ITEMS:**

The Clerk reminded the Council of the Thanksgiving Lunch Tuesday November 21, 2017 at 12pm. Lunch will be catered by the Gathering Table.

**PUBLIC PARTICIPATION:**

**NEW BUSINESS:**

The Clerk explained the BIS Digital Recording Contract Renewal, a motion to renew the contract as presented for a total of \$1130.00 was made by Vice Mayor Roberts, with a second from Councilmember Parks, no further discussion. Motion Carried

Mayor Greenlee gave a brief description of the PACE Program. The PACE program is property assisted clean energy program, this program allows for qualified for improvements on your home such as roof, AC and windows. The cost of these upgrades are assessed on your property taxes over a ten year period. One of the qualifications is paying your property taxes on time for three consecutive years. Mr. Partin stated that the program has been around for a while but it is a community development program.

The Clerk presented the Council with the information for the Retirement Contribution that the Clerk was asked to repair. The Clerk explained that last year the city contributed 3% for the last fiscal year. It was explained the every year the Council would take a look at if the Town could afford to contribute and if so they would decide the amount of the contribution. A motion to contribute 3% of each employee's total salary was made by Vice Mayor Roberts, with a second from Councilmember Parks. Councilmember Partin asked if this was basically a 401K, the Mayor stated yes. No further discussion. Motion Carried.

Mayor Greenlee just mentioned future Annexation interest, the Mayor stated that Erik would be doing a demographic study of each area of Town and which area would be the best for possibly Annexation.

UNFINISHED BUSINESS:

PUBLIC PARTICIPATION:

BRONSON PARKS & RECS:

Park and Rec director mentioned to Council the need to start locking the park and setting a curfew on the park as the investment is growing and we will need to protect that investment. The Mayor asked Curtis to reach out to other Parks department and see what they do to secure their parks.

FIRE DEPARTMENT:

Chief Dennis Russell asked for permission to attend Fire East, it stated the cost of the hotel was about \$350.00 for two nights. The convention is in Daytona. A motion was made by Councilmember Hunt to allow the Fire Department to attend the convention in Daytona with a cap on the Hotel of \$500, a second was made by Councilmember Parks. No further discussion. Motion Carried.

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee-

Industrial Committee-

Cemetery Committee-

COUNCIL REPORT:

Councilmember Robert Partin- Mr. Partin only had a question for a citizen about the Septic Tank that he felt was supposed to be crushed and filled when the Sewer was put in. The Council explained that only properties that were hooked into the sewer as part of the expansion were eligible for the crush and fill of the septic tanks. He also brought up the cost of the Life Insurance and would like the Council permission to get someone to shop other plans that may be more cost effective for the Town. A motion to allow Mr. Partin to have someone send some proposals for different life insurance plans was made by Councilmember Hunt, with a second from Councilmember Parks. No further discussion. Motion Carried.

Councilmember Katie Parks- Mentioned her attendance at the Veterans Parade recently.

Vice Mayor Beatrice Roberts-

Councilmember Jason Hunt-Just wanted to wish everyone a Happy Thanksgiving.

Mayor Bruce Greenlee- Mentioned that employee compensation ties into overtime, and overtime needs to be monitored closely.

REVIEW AND PAY BILLS:

Vice Mayor Roberts asked about one item from the Water Department, the Clerk answered the questions. Vice Mayor Roberts made a motion to pay the bills, a second was made by Councilmember Parks. No further discussion

AJOURN

With no further business the meeting was adjourned at 7:33pm

