

Town of Bronson

Meeting Minutes

October 1, 2018

7:00 p.m.

Dogan Cobb Municipal Building

Mayor: Call Meeting to Order

Prayer: Vice Mayor Roberts

Pledge of Allegiance: All

Roll Call: Mayor Greenlee, Vice Mayor Roberts, Councilwoman Parks, Councilman Hunt, Councilman Parks, Town Clerk Shirley Miller, Deputy Clerk Melisa Thompson, Director of Parks and Recreation Curtis Stacy, Director of Public Works Erik Wise, Fire Chief Dennis Russell, Attorney Warm.

Approval of Minutes:

- Motion to Approve minutes of September 17, 2018 Council Meeting made by Councilwoman Parks. Second to motion made by Councilman Partin. **MOTION CARRIES.**

New Business: Nothing Currently.

Informational Items:

- Complaint was made by a resident of the town to Attorney Warm regarding a property in Bronson that was explained to be hazardous to the community. This property is 360 Main Street. This property is owned by the Humane Society. There are two houses and a shed on the property. M.T. Causley has recommended the removal of the buildings on that property. Mayor Greenlee asked Attorney Warm to draft a letter to the owners of the Property to have these buildings removed.
- WCA Skip McCall wanted to make us aware that he is working on doing some collection data studies regarding residential waste. He will obtain weight by tonnage to see what type of cost reduction we could get for our citizens. He will do this through October and should have some solid numbers for us in November. Once we receive those numbers, we can look at further discussion.
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Public Participation:

- Natalie Thomas -not present. Mayor Greenlee wanted to mention that he did receive an email from Mr. Ryker from M.T. Causley regarding the zoning request. The town should receive the paperwork this week. They are finishing up the request.
- Rachel Pearson-Not present. Rachel is requesting permission to use the Bronson Recreation Park to hold her yoga classes. No further discussion due to Rachel not being present.

Unfinished Business:

- Town of Bronson resolution 19-01. Resolution to adopt final levy of Advelorem taxes for the Fiscal year 2018-2019 and provided for an effective date. Roll back rate was discussed as 4.8107. Motion to approve resolution 19-01 was made by Councilwoman Parks. Second to Motion made by Vice Mayor Roberts. **MOTION CARRIES.**
- Town of Bronson resolution 19-02. Resolution of the Town of Bronson, County of Levy to adopt a final budget for fiscal year 2018-2019 and provided for an effective date.
 - Question from the audience: What was the total budget amount? Town Clerk Shirley Miller stated the amount as \$2,306,320.00 between General and Water combined.

Motion was made to approve resolution 19-02 by Councilwoman Parks. Second to Motion made by Vice Mayor Roberts. **MOTION CARRIES.**

- Town of Bronson Resolution 19-03 and 19-04. Resolution authorizing the submission of the application regarding the FRDAP assistance program to the Florida Department of Environmental Protection for the State of Florida for the Fiscal year 2019-2020. Request authorizing the Town to submit all documents required in the October 15, 2018 application cycle. The Town of Bronson is requesting 50,000 in grant funds for Phase 4 and Phase 5. This grant will start the renovations for fields 4 and 5, an irrigation well for the football field, Additions to the Concession stand by the track with full time electric, new Picnic facility and playground near the soccer fields and t-ball field, new bases for fields 4 and 5. Another Picnic Pavillion by Field 5, Shade to put over bleachers, Exercise equipment next to the track, Additions made to the Veterans Memorial. Motion to approve Resolutions 19-03 and 19-04 was made by Councilman Partin. Second to motion made by Councilwoman Parks. **MOTION CARRIES.**
- Review and approve the recommendation to award the contract to John C. Hipp Construction for the Florida Department of Transportation SCOP fiscal year 2018 Picnic Street resurfacing project. The bid award amount was \$286, 582.00. The additional cost could be up to \$347,862.00. The add in alternative would be to come from State Road 27 to the courthouse paving with resurface work. Motion was made to approve by Councilman Partin. Second to motion made by Vice Mayor Roberts. **MOTION CARRIES.**
- Deputy Clerk Melisa Thompson has requested to attend an HR Training in Gainesville. The topic of discussion is related to HR responsibilities. The cost is \$149.00. Motion was made by Councilman Partin to approve the Deputy Clerk to attend the HR Training. Second to motion made by Councilwoman Parks. **MOTION CARRIES.**
- Regarding FMIT matching safety grant, Town Clerk Shirley Miller is asking if the council would like to participate in this grant and approve these projects quarterly or once a year. Vice Mayor stated that the council usually approves this once a year and the Town Clerk will give notification quarterly of the projects that are being done. Motion to approve participation in this grant each year and receive quarterly reports was made by Vice Mayor Roberts. Second made by Councilman Hunt. **MOTION CARRIES.**

- Request from Bronson Middle/High School to support them in placing an ad in their year book. Motion to put a full-page ad in BMHS 2018-2019-year book was made by Vice Mayor Roberts. Second to Motion was made by Councilwoman Parks. **MOTION CARRIES.**

Non-Agenda Item:

- Motion was made by Vice Mayor Roberts to hear a non-agenda item. Second to motion was made by Councilwoman Parks. **MOTION CARRIES.**
- Mrs. Edmondson is requesting to plant trees in conjunction with Arbor Day. She would like approval to plant three lower growing trees between the Library and Gilbert Street around February of 2019. These trees will be very low maintenance and would be an educational event offered to the community regarding tree planting and Arbor Day. Motion to approve was made by Vice Mayor Roberts. Second to Motion was made by Councilwoman Parks. **MOTION CARRIES.**

Parks and Recreation:

- Director of Parks and Recreation Curtis Stacy would like to remind everyone that the Town will be hosting soccer games on October 13, 2018. The First game begins at 8:00 a.m. and the last game begins at 12:30 p.m. Director Stacy invited everyone to come and participate.

Fire Department:

- Nothing currently.

Public Works:

- Director of Public Works Erik Wise informed council that the Town's bucket truck is in rough shape and there are several in depth parts that need to be replaced. It is not safe to operate. The cost will be around \$16,00.00 to fix. This estimate is from Hydropower in Ocala. Motion was made by
-Vice Mayor Roberts to go ahead and allow Hydropower start working on the bucket truck. Second to motion was made by Councilman Partin. **MOTION CARRIES.**

Building and Zoning:

- Nothing currently.

Attorney Warm:

- Nothing currently.

Committee Reports:

Infrastructure Committee: Mayor Greenlee commented that we already went over where we are with SCOP. He also made the comment that we are also in the process of CDBG grant regarding sewer.

Industrial Committee: Nothing Currently.

Cemetery Committee: Nothing Currently.

Council Reports:

Councilman Partin: Nothing currently

Councilwoman Parks: Reminder that Trunk for Treats is October 27, 2018 at 6:30 p.m. at the Park.

Vice Mayor Roberts: Nothing Currently.

Councilman Hunt: Nothing Currently.

Mayor Greenlee: Nothing Currently.

Election of New Mayor:

- Passing of the gavel from Mayor Greenlee to Town Clerk Shirley Miller to elect new Mayor.
 - Town Clerk Shirley Miller requests nominations for the Mayor of Fiscal year 2018-2019. Councilman Partin Nominates Mr. Bruce Greenlee. Vice Mayor Roberts seconds Councilman Partin's nomination. Town Clerk asks if there are any other nominations. Town Clerk makes a motion to cease the nominations of the New Mayor. **MOTION CARRIES.**
 - Mayor Greenlee stated that he appreciates the opportunity and trust that everyone has shown him. Right now, he does not wish to make any changes to the current structure of things. He would like to keep things the way that they are. If there are any requests for anything different, he asks that we discuss it through the Town Clerk. He is reconfirming all existing appointments.

Review and Pay Bills.

Meeting Adjourned.