

Town of Bronson
Council Meeting
December 17, 2018 @ 7:00 P.M.
Dogan S. Cobb Municipal Building 660 E. Hathaway Ave, Bronson FL

Mayor: Call Meeting to Order

Prayer:

Pledge of Allegiance:

Roll Call:

APPROVAL OF MINUTES:

- Approval of minutes from December 3, 2018 Council Meeting

INFORMATIONAL ITEMS:

- We have 11 applicants for the part time position of Utility Billing Clerk and 3 applicants for the Park & Rec's Assistant.

PUBLIC PARTICIPATION:

- Elijah Williams- Request to discuss Townhall Staff

NEW BUSINESS:

UNFINISHED BUSINESS:

- Discuss options to hire another Professional Service Company or Licensed Individual to provide Building and Zoning Services for the Town of Bronson to replace M.T. Causley. Their last day to provide service will be February 5, 2019.
- Reading of Resolution 19-06 - Rezoning request from Applicant(s): Anthony Thomas, Sr. & Natalie Thomas for Parcel 0645800000 and Parcel 0331800000. The Petitioners are requesting a change of zoning from Public and No Zoning designation to Residential (R-1). The property is located between Main Street and School Street, south of Fairground Avenue and southwest of Glover Street.

BRONSON PARKS & RECS:

FIRE DEPARTMENT:

PUBLIC WORKS:

BUILDING & ZONING:

ATTORNEY REPORT:

COMMITTEE REPORTS:

Infrastructure Committee-

Industrial Committee-

Cemetery Committee-

COUNCIL REPORT:

Councilmember Robert Partin- Continue the discussion of alternative life Insurance coverage. The proposal is to change the policy from \$25K Whole life insurance policy through Liberty National to a \$100K Term life policy at the same cost.

Councilmember Katie Parks-
Vice Mayor Beatrice Roberts-
Councilmember Jason Hunt-
Mayor Bruce Greenlee-

REVIEW & PAY BILLS

ADJOURN

Part-time Utility Billing Clerk Applicants

Brittani Seale
Victoria Misiak
Nikki Keller
Edith Mears
Wendy Feagle
Jessica Barrientos
Cayla Herndon
Pamela Harlan
Shenna Griffin
Anna Gordon
Sharra Anderson

Part-time Park & Recreation Assistant Applicants

Devin Brinegar
Nathan Comstock
Clifford Guido

Town of Bronson Town Council Meeting Speaker Request Form

If you wish to address the Town Council during the meeting, please complete the form below and submit to the Town Clerk, Kelli Brettel. Your name will be called when it is your turn to speak on the subject/topic you specified below.

Please print clearly to ensure that your name and address appear correctly in the official minutes of the meeting.

Name of Organization _____

Name: Elizah Williams

Address: P.O. Box 1171

City, State, Zip Code: Bronson Fla.

Resident/Property Owner within the City Limits? Yes No

Please select one:

Speak on Agenda Item - Please specify below

Item: Why we don't understand what's happening

Speak during Public Forum - Please specify below

Subject/Topic: What's happening we don't need
(Please be specific) post time - need full time

Note to Speaker-

The Town of Bronson Council values citizen comments and input. If you wish to speak to the Town Council please fill out the information on the top of this form and turn in to the Town Clerk, Kelli Brettel no later than Thursday prior to the next scheduled meeting.

Unless the time limit is changed by the Town Council, speaker's comments are limited to five (5) minutes.

Speakers during the Public Forum must be residents or property owners within the city limits of Bronson.

When the Mayor calls your name, please approach the podium, state your name for the record, and speak clearly so the Town Council may hear your comments.

Signed: Elizah Williams Date: 12/10/1



November 6, 2018

Bruce Greenlee, Mayor
Town of Bronson
650 Oak Street
Bronson, Florida 32621

RE: Termination of Professional Services Agreement (Agreement), executed June 08, 2017, between the Town of Bronson, Florida and M.T. Causley, LLC (MTC), which was acquired by SAFEbuilt Florida, LLC through a stock acquisition by SAFEbuilt Florida, LLC ("MTC").

Dear Mr. Greenlee,

This letter is to inform you that SAFEbuilt has elected to terminate the Agreement pursuant to Section 2d of the Agreement. Pursuant to that section, SAFEbuilt is providing you with 90 days advance written notice of its intent to terminate. Termination will be effective on February 5, 2019 ("Termination Date") and SAFEbuilt will cease to provide services at the close of business on that day.

During the period up to and including the Termination Date, SAFEbuilt will continue to provide all the Services specified in the Agreement and will invoice Bronson in accordance with the provisions of the Agreement. In addition, at your election, SAFEbuilt will continue to provide the Services with respect to improvements for which (i) a permit has been issued on or before the Termination Date and (ii) such permit is still in effect, but which have not passed final inspection as of that date. If you elect not to have SAFEbuilt complete inspections for those improvements, we will reimburse to you a pro-rata share of the fees collected by us with respect to the improvements for which final inspections have not been completed. The pro-rated refund will be calculated based on the percentage of the total work associated with the fees completed by SAFEbuilt, as mutually agreed.

During the 90-day notice period, we will continue to invoice you monthly, except that the final invoice for that period may cover a partial month. Payment for the final month or partial month will be due 30 days after the invoice date. If you elect to have us continue to provide Services as described above, we will invoice you for that work monthly.

We have enjoyed working with you and with the Town of Bronson and wish you the best going forward. If you have any questions concerning this termination notice, please contact me at your convenience.

Regards,

A handwritten signature in black ink, appearing to read "TPW", written over a horizontal line.

Thomas P. Wilkas, CFO
SAFEbuilt, LLC

Exhibit A
Scope of Services

MTC will provide:

1) Building Code Official for the Town who will serve as the Building Code Administrator and Building and Zoning Official under the Bronson Code of Ordinances; Administrative Official under the Bronson Code of Ordinances Land Development Regulations; and Floodplain Administrator under the Bronson Code of Ordinances (including future duties under any updated flood ordinances),

2) Florida Statute §468 certified Plans Examiner(s) and Inspector(s), to perform mandatory building code administration, plan reviews and inspections associated with any of the general building, structural, mechanical electrical and plumbing building components, and in accordance with the Florida Building Code and the Bronson Code of Ordinances.

3) Florida State certified Fire Inspector(s) and Plans Examiner(s) to perform mandatory Fire plan reviews and Fire inspections associated with State Fire Marshal mandated requirements for new and existing structures to include but not limited to plan review for new permits and inspection of permitted items, and in accordance to the Bronson Code of Ordinances (specifically but not limited to Chapter 27).

These services will be provided by MTC on behalf of the Town as their agent so as to reasonably assure compliance with the Florida Building code, Florida Fire Code, local administrative and technical amendments, Bronson Code of Ordinances, Local Flood Ordinances and any future amendments to the preceding and, in accordance with the following:

MTC will provide these services based on an 80/20 split of all permit revenues collected by the Town, with 20 percent to be retained by the Town and 80 percent to be retained by MTC. Permit revenues will not include any impact fees or system development charges, whether currently in place or enacted in the future by the Town.

The Permit Fee Schedule will be that which is in effect at date of signing of this contract.

MTC may provide other services as required, which may include: review and investigation of violations of building codes, and assessment of damage after a natural disaster. The rate of compensation for those other services not related to a permit will be billed at mutually agreed upon hourly rate.

Personnel will be provided as needed and during mutually agreed upon times to maintain office hours for the Town's Building Department and available by cell phone during normal business hours.

Specifically to be provided by MTC will be all wages, payroll burden, employee benefits, vehicles, fuel, and worker's compensation, liability and automobile insurance associated with the required technical personnel.

Specifically excluded and to be provided by the Town will be all office facilities and consumable, utilities, badges/IDs and office telephone, and copier/fax.

TOWN OF BRONSON

NOTICE OF QUASI-JUDICIAL HEARING -

PETITION FOR ZONING CHANGE

Petition No. 2019-06

Applicant(s): Anthony Thomas, Sr. & Natalie Thomas
P.O. Box 941
Bronson, FL 32621

Location:

The property is located between Main Street and School Street, south of Fairground Avenue and southwest of Glover Street. (Per O.R. 26, Pg. 513) Lot adjoining the Duncan Lot on the East Side purchased from Lillian Thomas, Records Book 17, page 432, and the West ½ of Duncan Lot described in Deed Book 17, page 508. Both Lots being in the Town of Bronson and according to the records in the Circuit Court Clerk's office at Bronson, Levy County, Florida.

Legal: Parcel 0645800000 and Parcel 0331800000

Notice is hereby given that a Quasi-Judicial hearing will be conducted by the Town Council of the Town of Bronson on Monday, December 17, 2018 at 7:00 PM, in the Town Hall at 660 East Hathaway Avenue, Bronson, Florida to hear and act upon a request for Rezoning the property described above.

Petitioners are requesting a change of zoning from Public and No Zoning designation to Residential (R-1). The two subject parcels are currently vacant/undeveloped and have been recently purchased by the Applicant and consolidated. The Applicant intends to construct a single-family home on the property.

All interested persons are urged to attend this hearing. Comments may be forwarded to the Town of Bronson, PO Box 266, Bronson, Florida 32621, or delivered to the office of the Town Clerk at the Town Hall in Bronson, Florida.

If any person decides to appeal the decision of the Town Council with respect to any matter considered at the Public Hearing, they will need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the Appeal is based.

If any accommodations are needed for persons with disabilities, contact the Clerk's Office in Town Hall at 352-486-2354.

Bronson Town Council
Bronson, Levy County, Florida

Date to Run: December 13, 2018 and December 20, 2018

Legal Section-Please run for two weeks

Bill To: Town of Bronson
P.O. Box 266
Bronson, Florida 32621

PLEASE SEND AFFIDAVITS OF PUBLICATION

TOB Water-Sewer Utility
Water Revenue Check Register
 December 1 - 15, 2018

Type	Date	Num	Name	Amount
Dec 1 - 15, 18				
Check	12/03/2018	8816	Town of Bronson ...	-300.00
Check	12/03/2018	8817	Town of Bronson ...	-85.00
Check	12/03/2018	8818	USA BlueBook	-425.07
Check	12/03/2018	8819	Hawkins, Inc.	-101.05
Check	12/04/2018	8820	Town of Bronson ...	-40.00
Paycheck	12/05/2018	8821	Daniel E Wise	-1,193.05
Paycheck	12/05/2018	8822	Xerxes G Smith	-958.35
Liability Check	12/05/2018	EFTPS	United States Tre...	-630.16
Check	12/06/2018	8823	Town of Bronson ...	-255.00
Check	12/06/2018	8824	Town of Bronson ...	-185.00
Check	12/06/2018	8825	Napa Auto Parts	-135.20
Check	12/12/2018	8826	Town of Bronson ...	-85.00
Check	12/12/2018	8827	Town of Bronson ...	-92.00
Check	12/12/2018	8828	Aqua Pure Water ...	-222.00
Check	12/12/2018	8829	Duke Energy	-125.99
Check	12/12/2018	8830	Florida Municipal I...	-3,701.88
Check	12/12/2018	8831	Bronson Ace Har...	-34.92
Check	12/12/2018	8832	WCA	-8,665.83
Check	12/13/2018	8833	Town of Bronson ...	0.00
Check	12/13/2018	8834	Town of Bronson ...	-85.00
Check	12/14/2018	8835	Town of Bronson ...	-100.00
Dec 1 - 15, 18				

Town of Bronson
BVFD Check Register
 December 1 - 15, 2018

Type	Date	Num	Name	Amount
Dec 1 - 15, 18				
Check	12/03/2018	6822	Office Depot	-123.30
Check	12/04/2018	6830	Dennis Russell	-40.00
Check	12/04/2018	6831	The Mower Man	-67.95
Check	12/04/2018	6832	Bronson Lube, Inc.	-540.72
Check	12/04/2018	6833	EAS	-41.00
Paycheck	12/05/2018	6834	Paul Anderson	-1,403.72
Check	12/06/2018	6835	Napa Auto Parts, LLC.	-46.38
Paycheck	12/10/2018	6823	Adam T MacEdward	-908.72
Paycheck	12/10/2018	6824	Brandi V Hibbard	-732.81
Paycheck	12/10/2018	6825	Clifford E Guido (FF VOL)	-11.09
Paycheck	12/10/2018	6826	Dennis H Russell	-869.34
Paycheck	12/10/2018	6827	Jacob A Arnold	-736.95
Paycheck	12/10/2018	6828	Mark M Marrazo	-127.44
Paycheck	12/10/2018	6829	Robert J Kramer	-110.82
Check	12/12/2018	6836	Bronson Ace Hardware	-15.99
Check	12/12/2018	6837	Florida Municipal Insuranc...	-3,144.70
Check	12/12/2018	6838	Duke Energy	-86.62
Check	12/12/2018	6839	Town of Bronson Water Re...	-92.52
Check	12/12/2018	6840	Office Depot	-111.34
Dec 1 - 15, 18				

Town of Bronson
General Fund Check Register
December 1 - 15, 2018

Type	Date	Num	Name	Amount
Dec 1 - 15, 18				
Liability Check	12/04/2018	EFTPS	United States Treasury	-679.66
Liability Check	12/05/2018	EFTPS	United States Treasury	-1,098.02
Paycheck	12/01/2018	15489	Beatrice Roberts	-455.95
Paycheck	12/01/2018	15490	Bruce A Greenlee	-689.80
Paycheck	12/01/2018	15491	Edith Brown	-90.44
Paycheck	12/01/2018	15492	Harriet Wilson	-92.35
Paycheck	12/01/2018	15493	Jason Hunt	-433.35
Paycheck	12/01/2018	15494	Kathleen E Bogart	-461.75
Paycheck	12/01/2018	15495	Robert C Partin	-429.60
Check	12/03/2018	15496	Signs By Tomorrow	-1,829.61
Check	12/03/2018	15497	Protect Youth Sports	-54.75
Check	12/03/2018	15498	Nick Durham & Associ...	-1,223.38
Check	12/03/2018	15499	Verizon Wireless	-546.39
Check	12/03/2018	15500	Office Depot	-190.80
Check	12/03/2018	15501	American General Life ...	-66.00
Check	12/04/2018	15503	Town of Bronson Wate...	-80.00
Paycheck	12/05/2018	15504	Curtis D Stacy	-1,029.61
Paycheck	12/05/2018	15505	Melisa R Thompson	-904.10
Paycheck	12/05/2018	15506	Russell Mitchem	-792.26
Paycheck	12/05/2018	15507	Shirley A Miller	-710.29
Check	12/05/2018	15508	Shirley Miller	-40.00
Check	12/05/2018	15509	Curtis Stacy.	-40.00
Check	12/05/2018	15510	Melisa Thompson	-40.00
Check	12/05/2018	15511	Capital City Bank	-134.88
Paycheck	12/06/2018	15512	Russell Mitchem	-79.24
Check	12/06/2018	15514	Napa Auto Parts, LLC.	-230.61
Check	12/07/2018	15515	Bronson Middle/High S...	-100.00
Check	12/12/2018	15516	Town of Bronson Wate...	-421.45
Check	12/12/2018	15517	Town of Bronson Wate...	-244.54
Check	12/12/2018	15518	Personnel Concepts	-302.23
Check	12/12/2018	15519	Chiefland Citizen	-242.00
Check	12/12/2018	15520	Levy Jones, Inc.	-158.30
Check	12/12/2018	15521	Bronson Ace Hardware	-164.17
Check	12/12/2018	15522	Florida Municipal Insur...	-2,858.44
Check	12/12/2018	15523	Beauchamp & Edwards	-4,500.00
Check	12/12/2018	15524	Duke Energy	-2,567.63
Check	12/13/2018	15525	AmVets Post 88	-100.00
Check	12/13/2018	15526	Amy Durden	-120.00
Check	12/13/2018	15527	United Rent-all	-1,000.00
Dec 1 - 15, 18				

:14 PM

2/14/18

accrual Basis

Town of Bronson
Parks & Recreation Check Register
December 1 - 15, 2018

Type	Date	Num	Name	Amount
101-011 · Cash in Bank - Parks & Rec				
Check	12/12/2018	1512	Bronson Ace Hardware	-89.80
Check	12/12/2018	1513	ACTFOR	-1,500.00
Total 101-011 · Cash in Bank - Parks & Rec				-1,589.80
TOTAL				-1,589.80
